

# Most Significant Enhancements in Version 14 of Virtual OneStop/Virtual LMI

*Note: The information in this presentation is proprietary and confidential and should not be distributed.*

*Building Integrated Workforce Development Systems*

# Staff Efficiency Enhancements



# Enhancements to the Staff Dashboard

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- **New Case Load Widget.** *OPC 212207.*
- **New Report Indicators Widget.** *OPC 209621.*
- **New Customer Relationship Management Widget if site has CRM Module.** *OPC 213226.*
- **New Labor Market Services Widget.** *OPC 209457.*
- **Updated My Calendar Widget.** *OPC 223352.*

The screenshot displays the Staff Dashboard with several widgets:

- Case Load**: Shows WP: 0, WIA: 1, TAA: 1, and Total Case Load: 2 with a right arrow icon.
- My Report Indicators**: Displays Case Status with a horizontal bar chart showing 2 for Total Cases, 1 for Active, 2 for Closure, 2 for Exit, and 2 for Followup. Below is a Case Load Reports section with numbered links 1, 2, and 3, and a View More Reports button with a right arrow.
- Customer Relationship Management (CRM)**: Includes links for Contact List, Marketing Leads, Work Items, Appointments, and Online Surveys, each with a brief description and an icon.
- Labor Market Services**: Features Area Profile, Industry Profile, and Occupational Profile, each with a description and an icon. A More Labor Market Services button with a right arrow is at the bottom.
- My Calendar**: Shows a calendar for May 2013. The calendar grid has days 1 through 31. Below the calendar, it shows 2 New Appointments and 0 Upcoming Events, with an Enter the Appointment Center button with a right arrow.
- Need help or more information**: Includes an Assistance Center link with a question mark icon and a note that help is available on most pages by clicking the question mark icon.
- Latest News and Announcements**: Features a CAUTION - be on the alert for job scams announcement with a brief description and numbered links 1, 2, and 3.

- Quick search will accept individual's social security number or employer's identifier.
- With at least 3 digits, Virtual OneStop will search for and list matching individuals and employers.
- Upon selection; will assist that individual or employer.
- *OPC 197786.*

The screenshot displays the Virtual OneStop web application interface. At the top, there is a navigation bar with 'Home' and 'Sign Out' links. Below this, the 'Virtual OneStop' logo is prominently displayed. A 'Quick Search' section features a search input field containing the number '33'. Below the input field, three search results are listed, each with a right-pointing arrow indicating further details are available.

Search Results
<b>DAS, BON</b> SSN: ***-**-6666 GSI032213STATE Clearwater, FL
<b>MARIE, ANN</b> SSN: ***-**-8888 GSIMARIE Clearwater, FL
<b>MYRON COMPANY</b> FEID: 33-3887777 GSIMYRONBOSS Clearwater, FL



# Lists Can Now Be Uploaded and Modified

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- Search lists for Individuals and Employers can be uploaded from Excel files.
- An Excel template is available.
- Search lists are now available from the left navigation.
- Multiple items in saved search lists can be deleted.
- *OPC's 212156 and 177711.*

Filter your lists by type:

To sort on any column, click a column title.

List Title	List Type	Create Date	Action
Ind Test	Individuals	04/04/2013	<a href="#">Select</a>   <a href="#">Delete</a>
Individuals List	Individuals	04/04/2013	<a href="#">Select</a>   <a href="#">Delete</a>
jimmy	Individuals	04/05/2013	<a href="#">Select</a>   <a href="#">Delete</a>

[ [New Individual Search](#) ] [ [New Employer Search](#) ] [ [Upload Individuals](#) ] [ [Upload Employers](#) ]

[My Staff Dashboard](#)

[My Staff Dashboard](#)

# Self Service WIA Pre-Application

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- Available immediately after registration from Community Services and from the Benefits Plan.
- Will be stored separately from a full WIA Application.
- Completed apps will be in a queue for staff to approve.
- **OPC 213435.**

The screenshot displays a web-based application form for WIA Pre-Application. At the top, a progress bar shows six steps: Start, Education Employment, Disability Veteran, Assistance Barriers, Documents, and Summary. The 'Education Employment' step is currently active. Below the progress bar, the 'Your Education' section asks for the highest level of education achieved and the current school status. The 'Your Employment' section asks for current employment status, hourly rate of pay, layoff notice status, layoff/termination date, and unemployment compensation status. Navigation buttons 'Back' and 'Next' are visible at the bottom of each section. A link to 'Update your registration information here' is also present.

**Start** **Education Employment** **Disability Veteran** **Assistance Barriers** **Documents** **Summary**

**Your Education**

Previously you had stated that the highest level education you achieved was:  
Education beyond a Bachelor's degree

What is your current school status?

**Your Employment**

\* What is your current employment status?

\* What is your most current hourly rate of pay?

\* Have you received a layoff notice? ☒ Yes ☐ No

\* What is the date of your layoff/termination?  (mm/dd/yyyy)

\* Are you receiving Unemployment Compensation? ☐ Yes ☐ No

Something doesn't look right? [Update your registration information here](#)

something doesn't look right? [Update your registration information here](#)

- Individuals can enter documents:
  - Using a kiosk.
  - As part of the new self-service WIA application.
  - From the individual's Documents tab.
- Documents can be uploaded or scanned in context.
- **OPC 119043.**

Tap on the document types you would like to scan then press the **Continue** button.

<input type="radio"/> Agency Award Letter	<input type="radio"/> Alien Registration Card
<input type="radio"/> Alimony agreement	<input type="radio"/> Bank statements (direct deposit)
<input type="radio"/> Baptismal Record	<input checked="" type="radio"/> Birth Certificate
<input type="radio"/> Business Financial Records	<input type="radio"/> Court documentation
<input type="radio"/> DD 214	<input type="radio"/> Death Certificate

← →

**Continue** **I'm Done**


Documentation Required	Uploaded?	Action
<a href="#">Social Security Documentation</a>	✓	<a href="#">Upload</a>
<a href="#">Address Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Citizenship Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Education Level Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Education Status Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Family Size Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Food Stamps Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Offender Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Selective Service (Draft Status) Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Temporary Assistance for Needy Families (TANF) Documentation</a>	✗	<a href="#">Upload</a>
<a href="#">Date of Birth Documentation</a>	✗	<a href="#">Upload</a>

# Digital Signatures

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- Requires a low-cost signature pad.
- Staff signatures are saved.
- Will allow entry of next-of-kin signature, where appropriate.
- Individual signatures are not stored.
- **OPC 182943.**

**Staff Information**


- \* First Name: Russel
- Middle Initial:
- \* Last Name: King
- \* Digital Signature:

AcceptReset

## SIGNATURES

**Applicant Certification Statement:** *(Not to be signed and dated until all documentation has been provided.)*

I certify that the information on this application is accurate to the best of my knowledge. I understand that my willful misstatement of the facts may cause my forfeiture of rights in the WIA Program and may result in criminal action. I give permission for outside sources to be contacted and for them to disclose any information necessary to verify my eligibility for WIA. I further understand and agree that my social security number and other information on this application will be provided to other government agencies if required by law.

  
Applicant's Signature

1/15/2012  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

  
Staff Signature

1/15/2012  
Date

142004 - Tarpon Springs One Stop Center - 4444

One Stop Center

Record Review  
Review Date:

Review Staff ,  
Name:  
Met -  
Requirements:

Print Date: 5/3/2012  
Record Create Date: 2/3/2012  
Record Edit Date: 2/3/2012

# Recording One Case Note for Multiple Clients

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- This is available for both individual and employer case notes.
- Users can be selected by the standard Assist an Individual or Assist an Employer Search.
- Case note templates are supported.
- *OPC 97787.*

The screenshot displays a web-based form titled "Case Note Template". It is divided into three main sections: "Case Note Template", "Case Note Details", and "Case Note Recipient(s)".

**Case Note Template:** Contains a dropdown menu for "Autofill by Template" with "None Selected" chosen.

**Case Note Details:** Contains several fields:

- Program:** Wagner-Peyser (WP) Program
- LWIA/Region:** Region 2
- Office Location:** Region 2 Career Center
- ☐ Please check to suppress this Case Note
- Contact Date:** 06/02/2013 (with a "Today" button)
- Partner Program:** None Selected
- Subject:** Orientation
- Contact Type:** Group Session
- Case Note Description:** This is a case note for orientation. (with a "[ Spell Check ]" link)

**Case Note Recipient(s):** Contains a table with the following data:

LoginName	FirstName	LastName	Last 4 SSN	Appld	Action
2548	Jimmy	Youth	9999	<input type="checkbox"/>	<a href="#">Remove</a>
2551	Jorge	Jobseeker	1222	<input checked="" type="checkbox"/> 3	<a href="#">Remove</a>
2561	Ken	Staff	3333	<input type="checkbox"/>	<a href="#">Remove</a>

Below the table, there is a pagination control: "Page 1 Of 1" and a "Rows 100" dropdown. A "[Search For Individuals]" link is also present.

At the bottom of the form, there are "Save" and "Cancel" buttons, and a "GRAB" button.

# Recording One Service for Multiple Clients

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- This is available for both individual and employer services.
- Users can be selected by the standard Assist an Individual and Assist an Employer Search.
- Once selected, users can be removed.
- Currently does not cover enrollments.
- Limit is 200 individuals.
- *OPC 192579.*

**General Information**

LWIA/Region: Region 1

Office Location: None Selected

Position: DVOP (VESS)

Activity/Service Code: 101 - Orientation

Scheduled Date: 05/20/2013 Today

Scheduled Time:  (hh:mm am/pm)

Actual Date: 05/20/2013 Today

Completion Status: Successful Completion

Rapid Response Event: [ [RR Search](#) ]

Next

To sort on any column, click a column title.

Login Name	First Name	Last Name	Last 4 SSN	Veteran	App#	Action
GSI185480DEMO9	A	W	8547	NO	42	<input type="checkbox"/>
GSIANIKAN	Anikan	Dassing	2222	EV	60	<input type="checkbox"/>

Delete

Page 1 Of 1 Rows 10

2 Records Found

[ [Search for Individuals](#) ]

Cancel Save

# Merge Individual User Accounts

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- This function is available from the individual's General Information tab.
- Will provide potential duplicates to merge. These are:
  - First Name, Last Name, Similar SSN
  - First Name, Last Name, Same DOB
  - First Name, Last Name, Same Zip
- The information that is being merged is listed.
- Merge will not execute if there are overlapping enrollments in WIA or TAA.
- *OPC 220970.*

## Current User Details

Full Name: Test Ken  
Date of birth: 02/04/1966  
Last 4 of SSN: 3333  
Address: 1 Way  
Tampa, FL 33609  
Primary Phone: (813) 555-1234  
Registered: 02/18/2013 @ 03:32 PM  
Last login: 05/22/2013 @ 03:41 PM

## Potential Duplicates

Total Potential Duplicates: 1

Username	Account Details	Duplicate Reason	Action
GSIKENTEST	<p>Full Name: Ken Test</p> <p>Date of birth: 02/04/1966</p> <p>Last 4 of SSN: ***-**-3333</p> <p>Address: 1 Way Tampa, FL 33606</p> <p>Primary Phone: (813) 555-1234</p> <p>Registered: 02/14/2013 @ 02:47 PM</p> <p>Last login: 05/31/2013 @ 12:56 PM</p>	SSN approximate match	<a href="#">Merge</a>



- This is a one page registration with a limited number of fields.
- When the user reaches specific points in the system, they will be prompted for the additional information for a standard registration.
- Uses of the mini registration:
  - Job Fairs.
  - Economic Development Portals.
  - Education Portals.
- *OPC 62672 v14.1.*

The screenshot displays a multi-section registration form. At the top, it indicates required fields and provides a link for help. The sections include:

- Login Information:** Fields for User Name (14-20 characters), Password (12-20 characters), Confirm Password, Security Question (None Selected), and Security Question Response.
- Scan Card Information:** Date Issued (Not available).
- Name:** Fields for First Name, Middle Initial, and Last Name.
- Residential Address:** Fields for Address Line 1, Address Line 2, Post Code/Zip Code (with a 'Find zip code' link), City, and Country (United States).
- Mailing Address:** A checkbox to 'Check here to use residential address information' followed by fields for Address Line 1, Address Line 2, Post Code/Zip Code, City, and Country (United States).
- Phone Numbers:** Fields for Primary Phone (with area and exchange codes), Primary Phone Type (None Selected), Alternate Phone, Alternate Phone Type (None Selected), Text Message Cell Phone Number, and Fax.
- E-mail Address:** Fields for Primary E-mail (with a 'Create E-mail Account' link) and Confirm Primary E-mail Address (with a 'Read Our E-mail Security Policy' link).

A 'Save' button is located at the bottom right of the form.

# Other Staff Efficiency Tools Available in Version 12.

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- **VOS Greeter – Staff availability and scheduling system.**
- **VOScan – Scan card tracking.**
- **Workflow Module – Provides for the assignment of work items and documents and setting up work flows.**
- **Document Management and Document Imaging Modules.**

Items marked with a (\*) indicate required information. [? For help click the question mark](#)

**Edit Work Item Setting**

*ITEM: During claimant application, if ICE check fails*

\* Group:

\* Type:

\* Status:

\* Priority:

\* Due Date - number of days in the future:

Destination Page when Work on this task is clicked:

\* Do you require documents to be attached to this workitem before it can be closed? ☒ Yes ☐ No

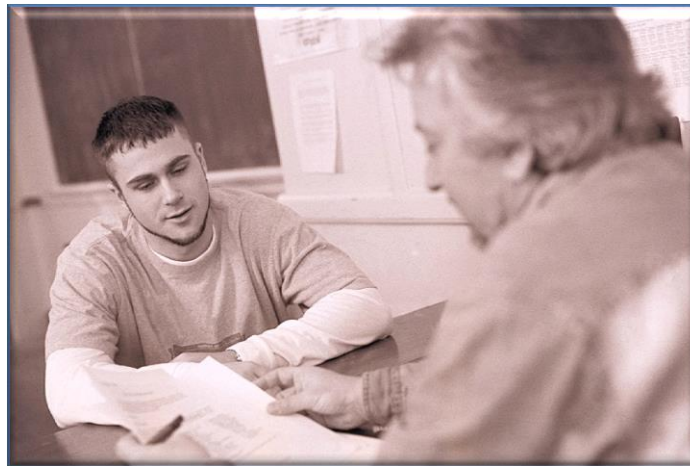
\* Documents required for this work item to be considered complete:

- ☐ Agency Award Letter
- ☒ Alien Registration Card
- ☐ Alimony agreement
- ☐ Applicant Statement
- ☐ Bank statements (direct deposit)
- ☐ Baptismal Record
- ☐ Birth Certificate
- ☐ Business Financial Records
- ☐ Case File Notes

\* Is this item inactive? ☐ Yes ☒ No

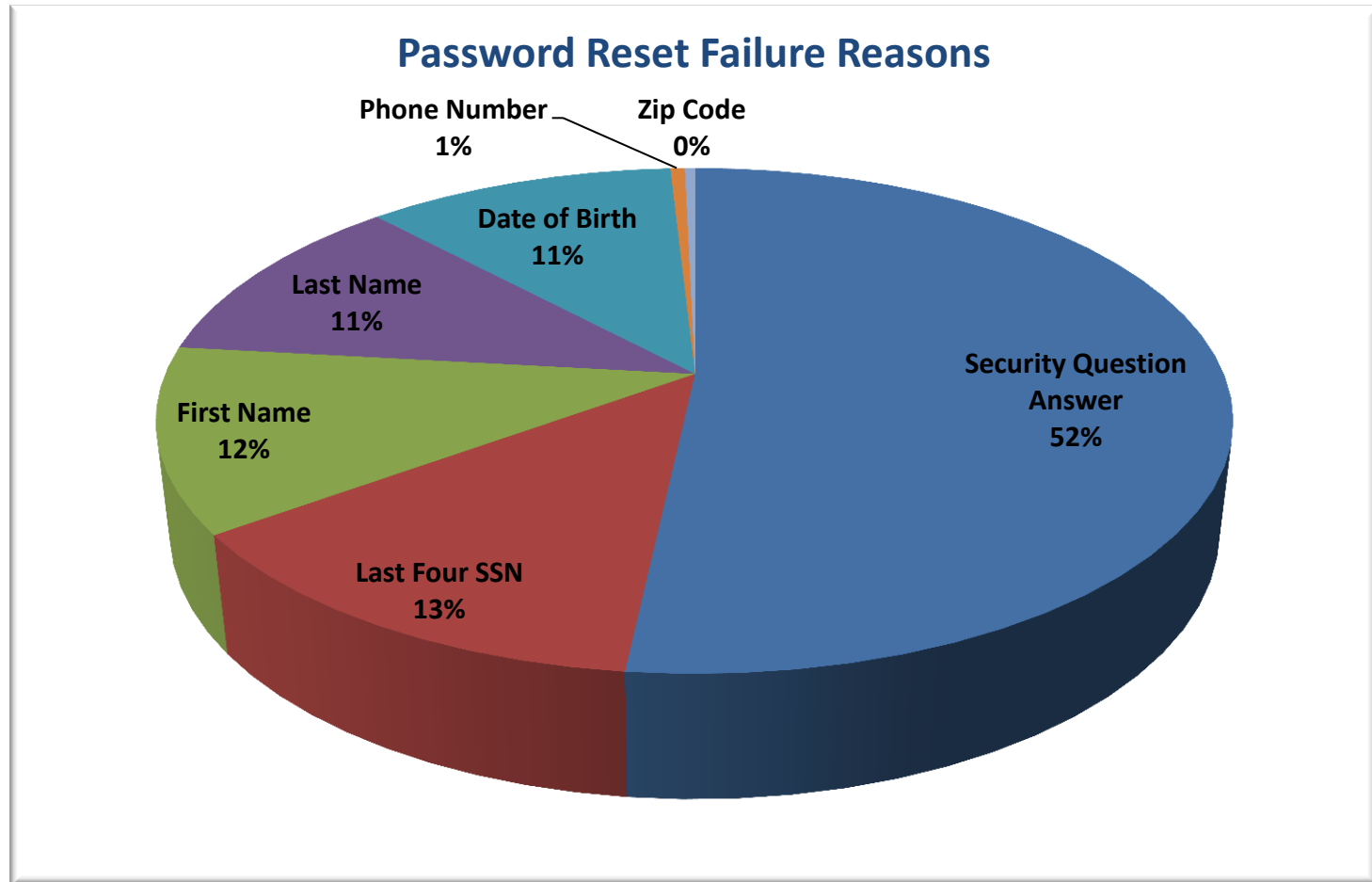
Last Edited: 5/23/2011 1:40:39 PM by Admin, Booker

# Additional Enhancements for Staff Users



# We Studied the Issues with Password and Username Reset

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Data from Employ Florida 4/10/2013 to 5/20/2013 .

- Prompts that appear are configurable. *OPC 220465 v12.05.*
- Displays reason for failing the reset. *OPC 213306 v12.05.*
- Mass account reset – Adds ability to select a list of individuals with reset requests. Can see the reason for reset and then check those to be reset. *OPC 221742.*
- Display password reset email in Spanish for those with Spanish preference. *OPC 131926 v12.1.*

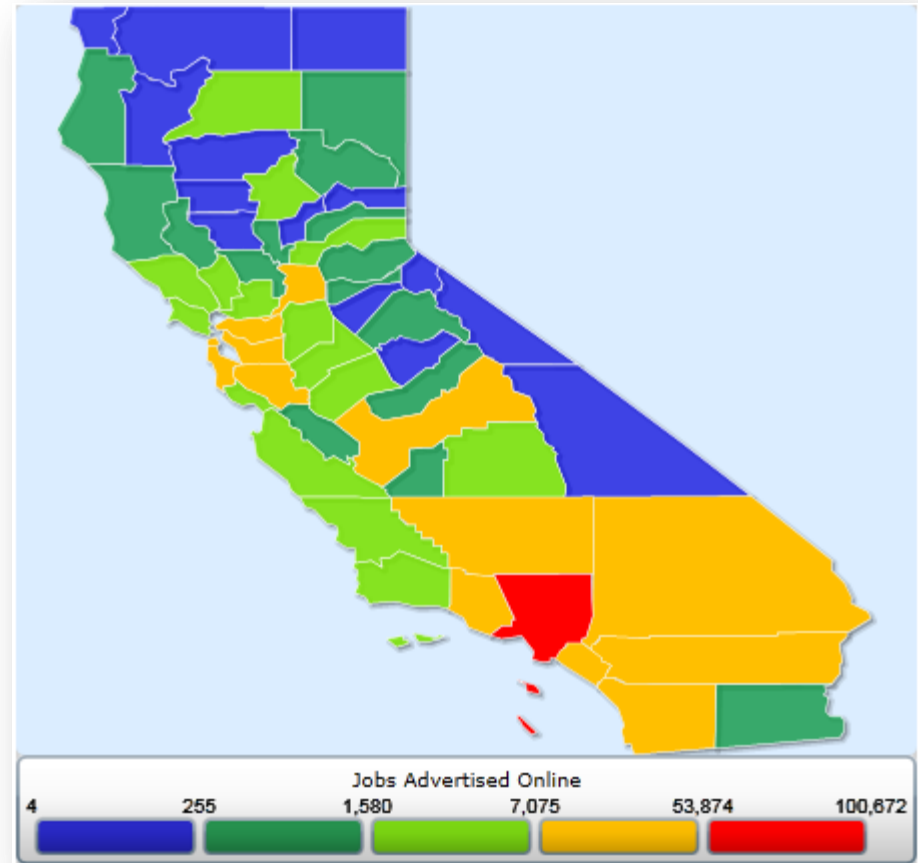
Individual Forgot Username or Forgot Username and Password Verification Options	
Item	Default Setting
Number of Individual Forgot Username or Forgot Username and Password Verification Options that an Individual User can get Wrong	1
Minimum Number of Individual Forgot Username or Forgot Username and Password Verification Options that Must Be Selected Below	5
Forgot Username or Forgot Username and Password Verification Options (Pick at least 5)  (Selecting email address as a qualifier is NOT RECOMMENDED if your site does not require this field during registration)	<input checked="" type="checkbox"/> First Name <input checked="" type="checkbox"/> Last Name <input checked="" type="checkbox"/> DOB <input checked="" type="checkbox"/> Social Security Number <input type="text" value="Full"/> <input checked="" type="checkbox"/> Residential Zip Code <input type="checkbox"/> Primary Phone Number <input type="checkbox"/> Email Address

Individual Forgot Username or Forgot Username and Password Alternate SSN Options	
Item	Default Setting
Pseudo SSN Alternate Prompt (This field will display in place of full SSN or last 4 SSN if the system has identified the user's SSN as a Pseudo)	Phone

Item	Default Setting
Pseudo SSN Alternate Prompt (This field will display in place of full SSN or last 4 SSN if the system has identified the user's SSN as a Pseudo)	Phone

Individual Forgot Username or Forgot Username and Password Alternate SSN Options	
Item	Default Setting
Pseudo SSN Alternate Prompt (This field will display in place of full SSN or last 4 SSN if the system has identified the user's SSN as a Pseudo)	Phone

- Available from the left navigation, Staff Dashboard Widget, and Directory of Services.
- Includes FAQs, Occupation Profile, Area Profile, and Industry Profile.
- *OPC 198672.*



# Case Assignment Enhancements

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- Case Assignment has been re-written. *OPC's 87289, 82834, 87613 & 95330.*
- Added ability to display/hide inactive or active staff. *OPC 174885.*
- Added ability to identify application status. *OPC 99058.*
- Includes saving of sort order. *OPC 128867.*
- Addition of case assignment history. *OPC 140465.*
- Ability to identify Veterans. *OPC 98432.*

☐ Hide Filter Criteria

**Filter Criteria**

Select a Group Name:

Cases Displayed: ☒ All ☐ Only Active

Display: ☒ All ☐ Yours

Show only closed never enrolled applications: ☒ No, show all ☐ Yes, only closed never enrolled

Show Staff As: ☒ All ☐ Active ☐ Inactive

Customer Group:

Date Range:  to

Results View: [Summary](#) | [Detailed](#)

To sort on any column, click a column title.

Staff	Active Cases	Closed Cases	Follow-up Cases	Total Current Cases	Completed Follow-up Cases	Temporary Assignments	Apps Closed Never Enrolled	Active Staff
<a href="#">Bhandari, Laura</a>	0	0	0	0	0	0	0	Yes
<a href="#">Staff, Cathy</a>	0	0	0	0	0	0	0	Yes
<a href="#">C, Dan</a>	0	0	0	0	0	0	0	Yes
<a href="#">Test, C.J</a>	0	0	0	0	0	0	0	Yes
<a href="#">Staff, GSI</a>	0	2	1	3	1	1	0	Yes

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- **Sorting available on all tables of the Programs tab. *OPC 186357.***
- **Addition of last exit date on Assist an Individual results table. *OPC 192811.***
- **Addition of links to all tabs in the Detailed View of the Assist an Individual results table. *OPC 142401.***
- **Addition of the detailed view for individual and employer case notes. *OPC 212221.***

Results View: [Summary](#) | [Detail](#)

### Case Notes Details

Case Note ID:	52
Contact Date:	5/21/2013
Create Date:	5/21/2013 10:57:23 AM
Program:	WP
App ID:	N/A
Source:	Case Note
Source ID:	N/A
LWIA/Region:	01
Office Location:	303
Staff User:	Staff, GSI
Partner Program:	
Subject:	<a href="#">Job Fair</a>
Note:	Called employer to invite the company to participate in our job fair.
Attachment:	Armenia_Receptionist.docx

Case Note ID:	51
Contact Date:	5/1/2013
Create Date:	5/21/2013 10:56:12 AM
Program:	WP
App ID:	N/A
Source:	Case Note
Source ID:	N/A
LWIA/Region:	01
Office Location:	303
Staff User:	Staff, GSI
Partner Program:	
Subject:	<a href="#">Employer Contact</a>
Note:	Called employer to see if any job orders need to be posted in the system. None are needed at this time. Will contact next month.
Attachment:	

Page 1 Of 1 Rows 10

[Add New Case Note](#) [Print Selected Case Notes](#)

- MSFW indicator in the left navigation. *OPC 209978.*
- Number of items in last assisted list is a staff specified variable. *OPC 192601.*
- Addition of Document Management for Employers. *OPC 208856 v14.1.*
- Addition of Identity Issues Screen. *OPC 208833 v14.1.*
- Addition of TAA program to Follow up and Surveys. *OPC 183015.*

**Currently Managing**

MORE, KEN  
(MSFW)

*WP Services not recording*

Release Individual

Assist a new Individual

Display # of Most recently assisted individuals and employers:

5  
5  
10  
15  
20  
25

Here are the 20 most recent individuals you assisted: [Bon Das \(GSI032213STATE\)](#), [Jimmy Youth \(GSIJIMMYOUTH\)](#), [A W \(GSI185480DEMO9\)](#), [Linda Marie \(GSIMARIE1\)](#), [Test Ken \(GSITESTKEN\)](#), [gsiFirst gsiLast \(GSIADAJOHN\)](#), [Ken Check \(GSIKENCHECK\)](#), [Ken Kene \(GSIKENKENE\)](#), [Armenia Jones \(GSIDUVAL\)](#), [Ann Marie \(GSIMARIE\)](#), [Ken Test \(GSIKENTEST\)](#), [A W \(GSIWWWCOMMUTE\)](#), [Ken More \(GSIKENMORE\)](#), [Joe Brown \(GSIIRGBIND\)](#), [Common Intake1 \(GSICOMMONINTAKE1\)](#), [Alt Contact6 \(GSIALTCONACTTEST6\)](#), [international may sixth \(GSIINTER0507\)](#), [Keyla Quintero \(GSIKEYLAIND\)](#), [Ken One \(GSIKENDONE\)](#), [Alt Contact5 \(GSIALTCONACTTEST5\)](#)

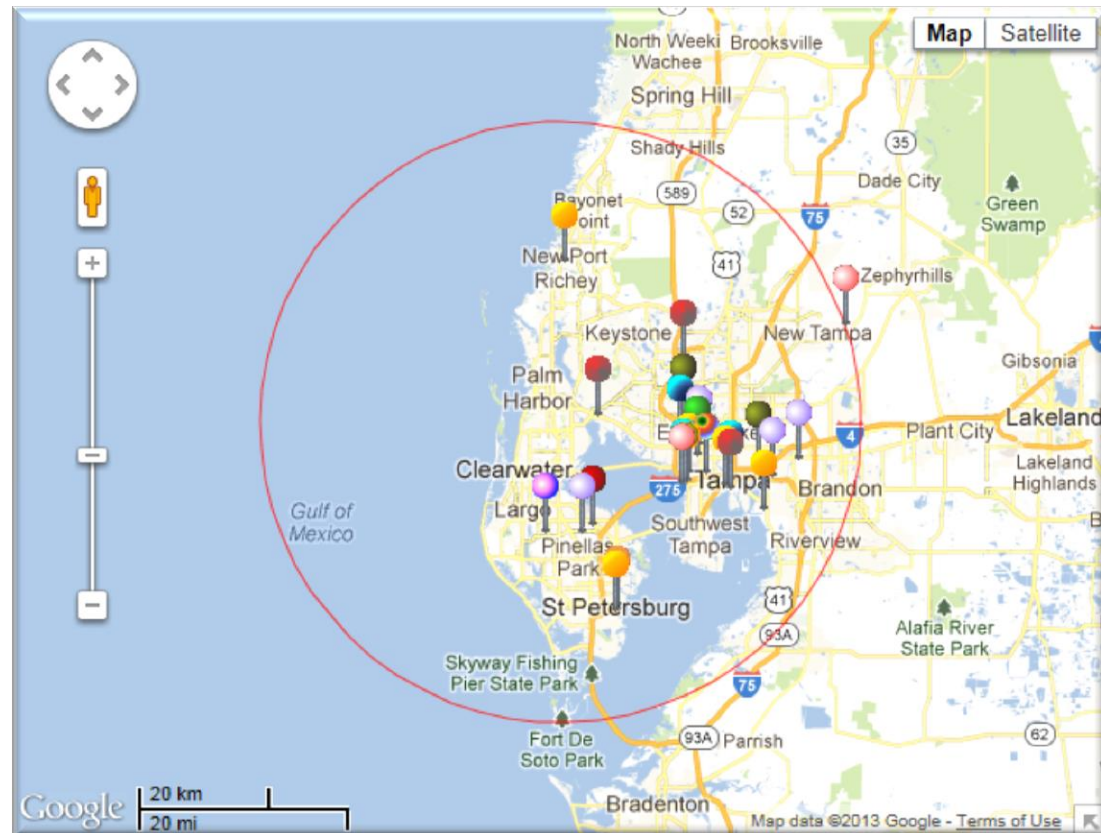
# Enhancements for Individual Users



- **Addition of Interests, Work Values and WorkKeys to Advanced Job Search and Skills Search. *OPC 214501 v12.05.***
- **Addition of “Jobs Updated” as well as “Jobs Posted” to Advanced and Quick Search. *OPC 78049.***
- **More options for Quick Search - Jobs Posted including addition of “Since last signed in”. *OPC 134224.***

The screenshot displays a web-based job search interface. At the top, there is a navigation bar with several tabs: 'Quick Job Search', 'Advanced Job Search', 'Job Search by Employer', 'Job Search by Education', 'Job Search by Skills', 'Job Search by Resume Criteria', and 'Job Number Search'. The 'Advanced Job Search' tab is currently selected. Below the navigation bar, a message states: 'Verify your area selection below. Specify a match level and click the Search button to continue.' The main content area is divided into several sections, each with a blue header bar. The first section is 'Search for jobs by skill set', which includes a dropdown menu for 'Area (click to change):' currently set to 'Hillsborough County and Polk County, FL'. Below this is the 'Job Skills' section, which contains two checkboxes: 'Only display jobs that typically at least moderately match (50% or higher) my job skills' and 'Only match on jobs where the employer has specified the skills required'. The next section is 'Workplace Skills (WorkKeys)', which also contains two checkboxes: 'Only include jobs that suit my workplace skills (WorkKeys scores)' and 'Only match on jobs where the employer has specifically indicated the workplace skills (WorkKeys scores) required'. The 'Personal Skills' section follows, with a message: 'You currently do not have any Personal Skills defined in the system. Click here to define your Personal Skills.' The 'Interests' section has a similar message: 'You currently do not have any Work Interests defined in the system. Click here to begin the Work Interest Analyzer.' The final section is 'Work Values', which contains one checkbox: 'Only display jobs that typically at least moderately match (50% or higher) my work values'. At the bottom right of the form is a blue 'Search' button.

- **Modification of Exclude Keywords in Advanced Search.** *OPC 197447.*
- **Addition of map view to job display in “How We Can Help You”.** *OPC 194594.*
- **Addition of a new National Labor Exchange (“NLX”) and Social Media (“SM”) classification for job source.** *OPC 218612, 218610 & 196861.*



- **New Occupation Information Section** (Replaces previous tabs at the bottom of job).
- **New Education and Training section.**
- **New Work Experience section.**
- **New Skills Required section.**
- **OPC 214501.**

### Occupation Information

Projected Occupation: [Computer Systems Analysts](#)

Occupation Match: Your desired occupation of [Cooks, Restaurant](#) is not related to the occupation associated with this job listing.

Other Matching Jobs: [View other jobs available for Computer Systems Analysts](#)

Other Related Jobs: [View other jobs available for occupations related to Computer Systems Analysts](#)

Job Distribution: [View the Distribution of Jobs for Computer Systems Analysts](#)

Supply and Demand: [View the Supply and Demand for Computer Systems Analysts](#)

Future Employment: [View the Future Employment for Computer Systems Analysts](#)

Career Ladder: [View the Career Ladder for Computer Systems Analysts](#)

Other Employers: [View other employers for Computer Systems Analysts](#)

### Education and Training

Minimum Education Level Required: Associate's Degree

Education Match: Your education level of [Bachelor's Degree](#) appears to match or exceed the minimum education level requirements of this job.

Typical Education: [View typical education requirements for Computer Systems Analysts](#)

### Work Experience

Minimum Experience Required: 3 months

Work Experience Match: Your [work experience](#) does not appear to meet the work experience requirements for this job.

Typical Work Experience: [View typical work experience requirements for Chefs](#)

### Skills Required

Job Skills: Your job skills appear to match [46 out of 46 \(100%\)](#) of the skills required by this employer.

Workplace Skills: Your WorkKeys scores appear to [match or exceed](#) the workplace skill levels typically required for Chefs and Head Cooks.

Personal Skills: Your personal skills appear to match [19 out of 35 \(54%\)](#) of the skills typically required for Chefs and Head Cooks.



- **New General Job Requirements section.**
- **New Nature of the Work section.**
- **New Location/Work Site section.**
- **New Compensation and Hours section.**
- **OPC 214501**

**General Job Requirements**

Test Requirement:	No test required
Hiring Requirements:	Drug Testing/Screening, Background Checks, Reference Checks
Driver's License Certification Requirement:	No
Work Interests:	Your interests appear to be a <b>poor</b> match with the typical work interests of individuals that are Computer Systems Analysts.

**Nature of the Work**

Knowledge:	
Abilities:	Work Values:  Your work values appear to be a <b>poor</b> match with the typical work values of individuals that are Computer Systems Analysts.
Work Styles:	
Is this job open with a criminal history?	

**Location/Work Site Information**

Location Name:	Dassing Employer
Address:	
City, State, Zip, and Country:	
Location Match:	
Public Transportation Accessible:	
Location/Work Site (NAICS):	

**Compensation and Hours**



Salary Range:	\$45,000.00 - \$65,000.00 Year
Salary Match:	The salary range of this job appears to meet your desired salary of <b>\$21.75 hourly (\$45,000 annually) or more.</b>
Typical Wage Rates:	<a href="#">View typical labor market wage rates for Computer Systems Analysts</a>
Pay Comments:	DOE (Depends on Experience)
Hours per Week:	40
Shift:	Not Applicable
Shift Match:	Your desired shift of <b>Day</b> is not a match with the shift requirements for this job listing.
Benefits:	401K - Dental - Flex-Time - Holidays - Life Insurance - Medical - Sick Leave - Vacation - Vision





- Addition of “Track Your Application Status” link (when job seeker has applied). *OPC 226400.*
- Addition of “How I Match Up” summary tables. *OPC 226552.*
- Addition of Create Date and Last Modified Date to job display. *OPC 78049.*

Job Summary			
Job Order Number:	56		
Employer:	Dassing Employer		
Job Title:	cook new 2		
Job Description:	Prepare, season, and cook dishes such as soups, meats, vegetables, or desserts in restaurants. May order supplies, keep records and accounts, price items on menu, or plan menu.		

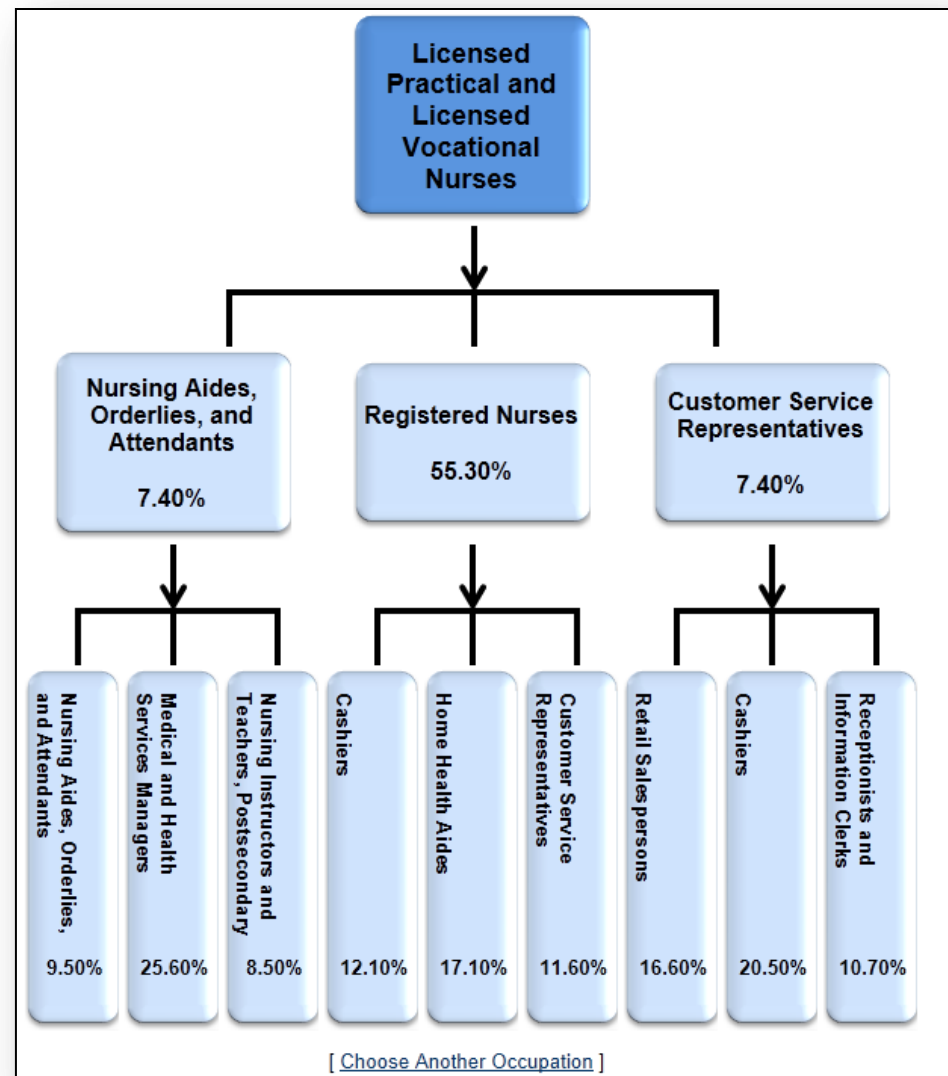
  

Individual / Job Comparison			
The table below shows a comparison of your background and requirements with those of this job.			
Compare Item	Job	Yourself	Match
Occupation	Chefs and Head Cooks	Cooks, Restaurant	
Location	Clearwater, FL 33761 US	Clearwater, FL 33761 US	
Education	Associate's Degree	Bachelor's Degree	
Work Experience	3 months	None	
Salary	\$12.00 (minimum)	\$21.75 hourly (\$45,000 annually) or more	
Shift	Not Applicable	Day	
Drivers License	Not Specified	Not Specified	
Minimum Age	Not Specified	33	

Skills Comparison		
The table below summarizes how your skills compare with those required for this job or typically associated with Chefs and Head Cooks.		
Compare Item	Compare Value	Match
Job Skills	Your job skills appear to match <u>46 out of 46 (100%)</u> of the skills required by this employer.	
Workplace Skills	Your WorkKeys scores appear to <u>match or exceed</u> the workplace skill levels typically required for Chefs and Head Cooks.	
Personal Skills	Your personal skills appear to match <u>19 out of 35 (54%)</u> of the skills typically required for Chefs and Head Cooks.	
Work Interests	Your interests appear to be a <u>poor</u> match with the typical interests of individuals that are Chefs and Head Cooks.	
Work Values	Your work values appear to be a <u>poor</u> match with the typical work values of individuals that are Chefs and Head Cooks.	

- Addition of graphic view.
- Shows where individuals come from and go to re the selected occupation.
- Now available from the Job Order, Occupation Profile and Career Explorer.
- *OPC 222036 v12.05.*



- **Addition of tools and technology to Resume Wizard. *OPC 119878.***
- **Adding zip code radius & commuting distance to desired location options. *OPC's 138860 & 185480.***
- **Addition of display order to references. *OPC 157494.***
- **Update all resumé's option on background. *OPC 159935.***

**Current Technical Skills**

Technical Skills
<input checked="" type="checkbox"/> Ability to direct subordinates
<input checked="" type="checkbox"/> Ability to lift and move patients
<input checked="" type="checkbox"/> Acting as patient advocate
<input checked="" type="checkbox"/> ADL care
<input checked="" type="checkbox"/> Administer nursing care
<input checked="" type="checkbox"/> Administers immunizations
<input checked="" type="checkbox"/> Advanced Cardiac Life Support

**Current Tools**

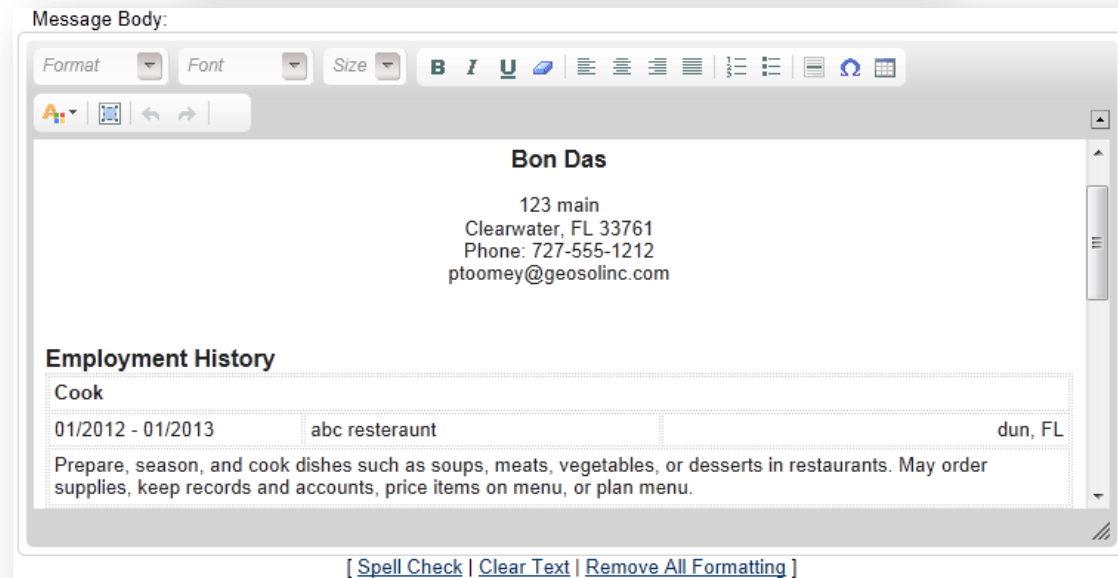
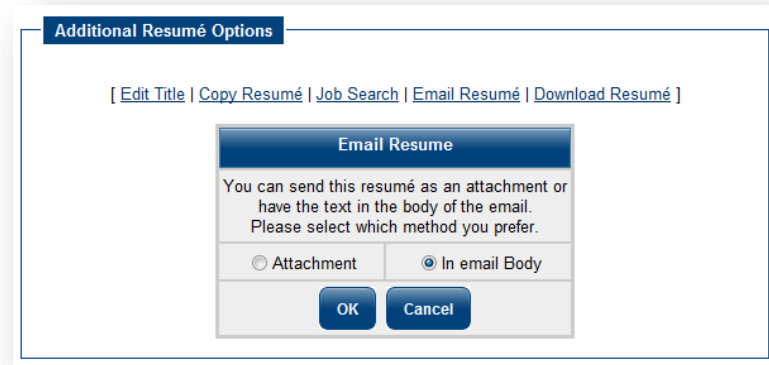
Tools
<input checked="" type="checkbox"/> Droppers
<input checked="" type="checkbox"/> Otoscope
<input checked="" type="checkbox"/> VistA
<input checked="" type="checkbox"/> CareNet
<input checked="" type="checkbox"/> ChartWare
<input checked="" type="checkbox"/> Angiojet

[ [Add technical skills and tools by occupation](#) ]



Zip

- **Addition of cc and bcc to resumé email options. *OPC 156792.***
- **Addition of a scanned resumé format when sending via email. *OPC 86674.***
- **Addition of staff approval flag for resúés. *OPC 95789.***



- **Job Orders can now be shared on Twitter, Facebook, and LinkedIn.**  
*OPC 213086.*
- **Resume Employment History and Education History can be imported from LinkedIn.**  
*OPC 215395.*
- **Addition of social media to Spidered Jobs Source.**  
*OPC 218610, 218612.*



To add another employment history, click the *Add a new Employment History* link. To modify an existing item, click the *Edit* link for that item. Click a checkbox in the Display on Resumé column to indicate which histories will be displayed on this resumé. To save your information, click the *Save* button. Click the *Cancel* button to return to the display page.

For help click the question mark icon.

[Copy this employment information from your LinkedIn profile](#)

Employment History					
<input checked="" type="checkbox"/> Hide Volunteer Employment Histories					
Company Name	Location	Job Title (Occupation)	Start/End Dates	Action	Display on Resumé
<a href="#">math school</a>	dunedin, FL	Teacher (Secondary School Teachers, Except Special and Career/Technical Education)	01/01/2010 - 01/01/2012	<a href="#">Edit</a> <a href="#">Delete</a>	<input checked="" type="checkbox"/>
<a href="#">Bryan &amp; Assoc PA</a>	221 Commercial Blvd # 203 Lauderdale By the Sea, FL	Accountant (Accountants)	12/23/1999 - 02/15/2002	<a href="#">Edit</a> <a href="#">Delete</a>	<input checked="" type="checkbox"/>

[ [Add a new Employment History](#) | [Change Format on this Resumé](#) ]

- **More links to Education Programs and Providers from throughout the application. *OPC 189994 v12.05.***
- **Addition of training programs listing to the occupational profile. *OPC 219246.***
- **Updated provider and programs detail screens. *OPC 219023.***
- **Filters for ALISON online training course list. *OPC 222131.***

## Free online training courses

[- Hide Filter Criteria](#)

### Search Criteria

Course Category:

Keyword Search Options:

[\[ Keyword Search Options \]](#)

[\[ Filter \]](#) [Reset Filter\(s\) \]](#)

[2](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [All](#)

### Courses

#### [Aggregate Supply and Demand](#)

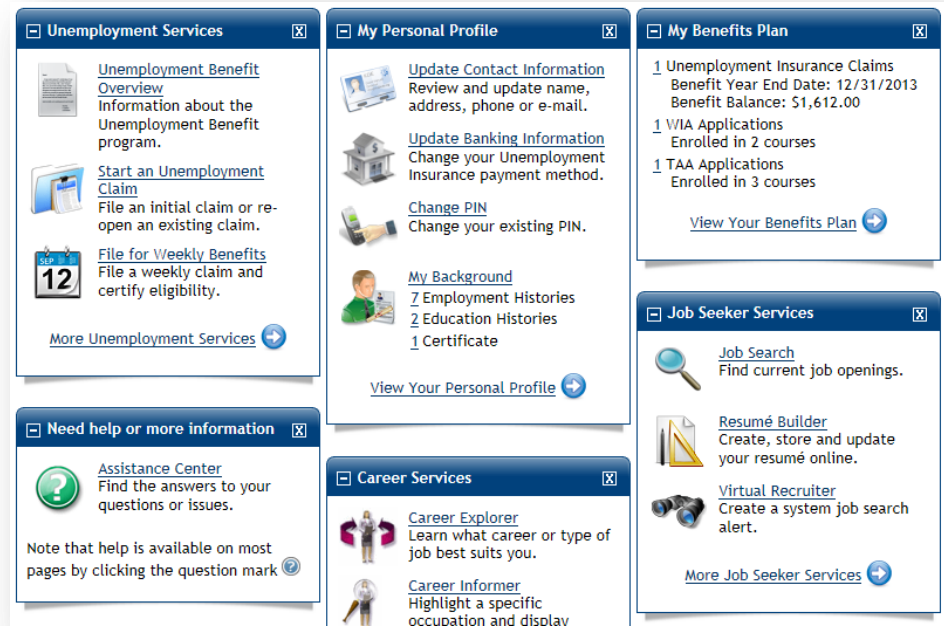
Aggregate supply and demand are key concepts in macroeconomics as they help economists interpret events in the past to help predict the future. The aggregate supply curve model demonstrates the relationship between the overall price level of a country and the quantity of goods and services produced by the suppliers of that country, whereas the aggregate demand curve model demonstrates the quantity of goods and services produced domestically that consumers, businesses, the government and foreigners are willing to purchase during a particular period of time. This free online economics course first introduces the learner to the business cycle to show that the local economy is constantly expanding and contracting in response to changes in the global economy, technology and national and international politics. The course then introduces the concept of aggregate demand, how it shifts and how it is modelled. You will also learn about aggregate supply, and how changes in supply can be slower than changes in demand. This free online economics course will be of great interest to professionals in the areas of economics, finance, and business who would like to learn more about modelling aggregate supply and demand. It will also appeal to all learners interested in business, economics or political studies who would like to understand why the health of the economy is cyclical and why one event can have a significant effect on an economy.

#### [Currency Exchange](#)

When most people think about currency exchange, we are usually thinking about buying foreign currency to bring with us on vacation. However, currency exchange involves much more such as treasuries, bonds, imports and exports, trade imbalances, and the borrowing costs of a country. This free online course about currency exchange gives us a key insight into the financing behind a country's growth and development, and answers questions such as how is the money raised to build a country's infrastructure. The course discusses how currency is valued, devalued, and how countries trade and lend money to each other. It also discusses the knock-on effects of lack of demand for treasury bonds to a country and the costs thereafter. This course will be of great interest to business and finance professionals who would like to learn more about currency exchange mechanisms, and to the non-finance professional person wishing to know more about what role currency exchange practices play in the financial system.



- **Addition of new Widgets for My Personal Profile, LMI, Assessments, and Unemployment Services (for REX module). *OPC 190455 v12.1.***
- **Employer names link to InfoGroup data. *OPC 197694.***
- **Addition of International address and phone number to individual registration. *OPC 150683.***
- **Addition of Disability Services to “How We Can Help You”. *OPC 197591.***





- Act as mini homepages widget.
- Include custom job searches.
- Services Include:
  - Veterans Services
  - Youth Services
  - Senior Services
  - Disability Services
- **OPC 193563.**



## Veteran Services

This page contains links to information of interest to military veterans and their families. Topics include employment, disabled resources, veterans organizations, Veterans Affairs (VA) services, and more.

### I need information about...

[Services available through the U.S. Department of Veterans Affairs.](#)

[General veterans issues.](#)

[General organizations for veterans.](#)

[Specialized organizations for veterans.](#)

[Employment issues.](#)

[Services for disabled veterans.](#)

[Services for veterans in crisis.](#)

[Locating military veterans.](#)

[State Veterans Departments.](#)

[Official military websites.](#)

**What services are available through the U.S. Department of Veterans Affairs?**

### Quick Job Search

Enter information in the keyword section or the Military Occupation Code section. Then select the geographic area for your search by entering a zip code and radius.

**Keyword** (e.g. IT Specialist)

OR  
**Military Occupational Specialty Code (MOS)**

Branch of Service

Personnel Category

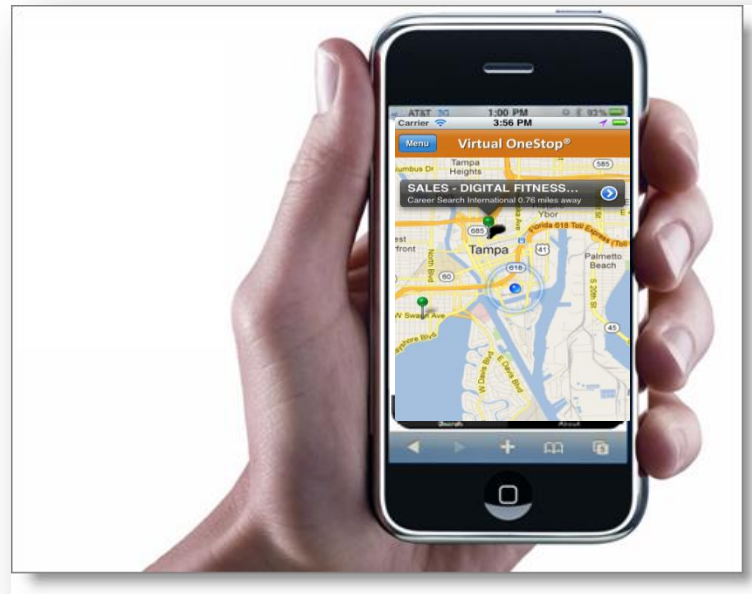
MOS Code

Zip

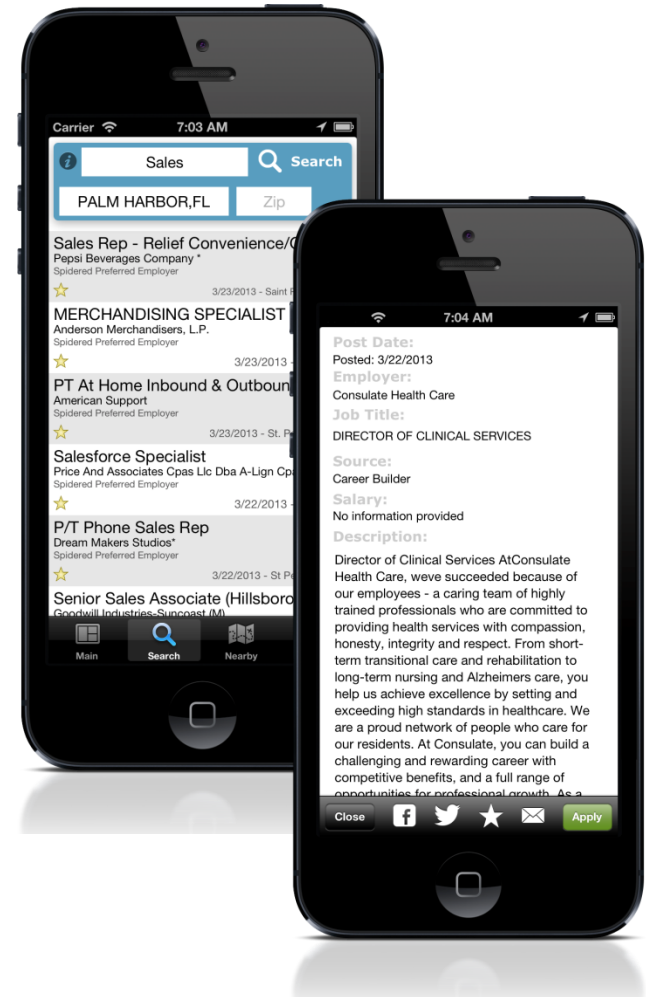
Radius

**Search For Jobs**

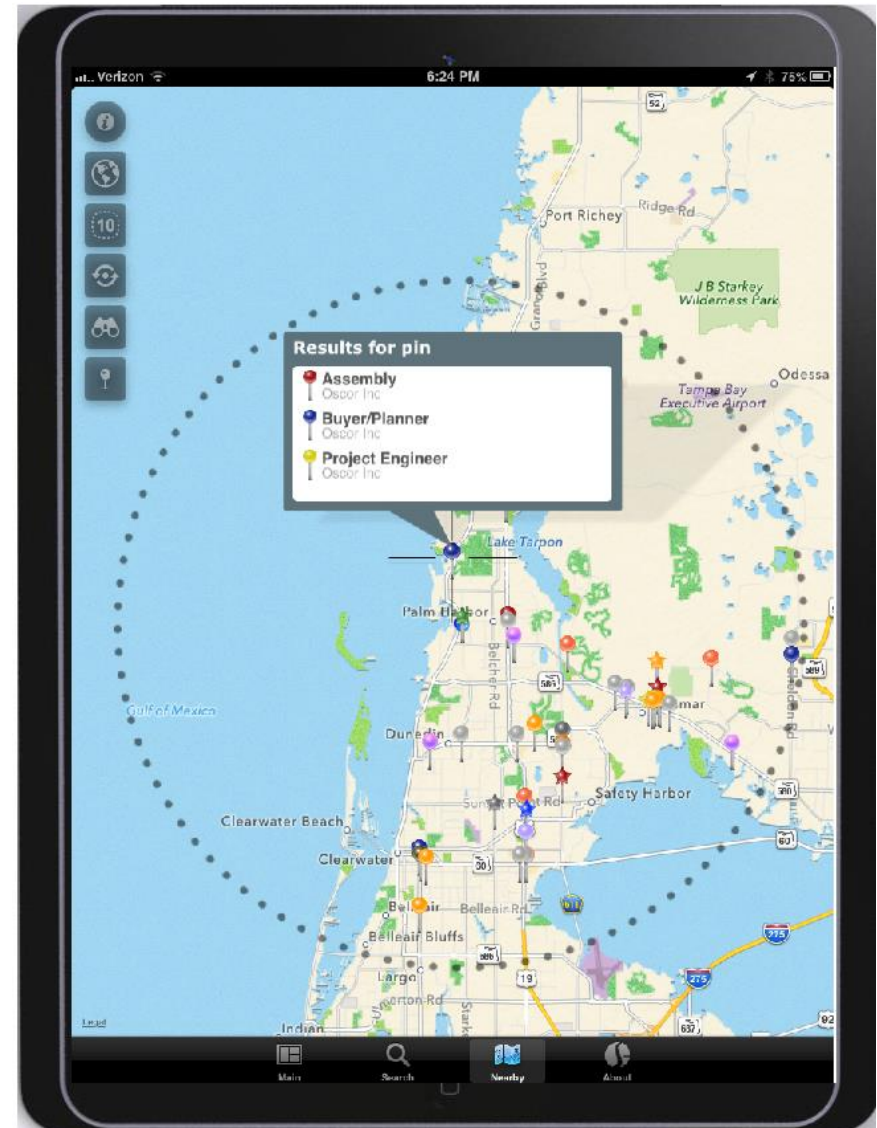
# Enhancements to the Mobile Application



- **Currently a Native Application for Apple iPhone and iPad. Download from the Apple Store. (Search for *SC Works* for state example or *SWFL Works* for local example).**
- **Native Android application will be available in October 2013 for download on Google Play.**
- **Added sign-in that is integrated with main Virtual OneStop system.**
- **Added service tracking integrated with main Virtual OneStop system.**



- Improved user interface.
- Added Recently Viewed and Previous Searches.
- Added Twitter Feed.
- Added improved Jobs Near Me Functionality includes adjustable radius and hybrid map types.
- Support of landscape mode.
- Increased search speed.



# Enhancements for Employer Users



- Each question can be flagged, as required.
- A preferred answer can be assigned to these questions.
- This is only for the following question types:
  - Yes/No
  - Yes/No/Maybe
  - Multiple Choice
- Applicant can then be filtered based on percent answered correctly.
- **OPC 212153.**

**Add a Question**

\* Question:

[ [Spell Check](#) ]  
(1000 characters max)  
Current Characters: 27

\* Response Type:

Do you require a response to this question? ☒ Yes ☐ No

Do you have a preferred response for this question? ☒ Yes ☐ No

What is that preference? ☒ Yes ☐ No

**Add a Question**

\* Question:

[ [Spell Check](#) ]  
(1000 characters max)  
Current Characters: 46

\* Response Type:

Enter an item into the textbox and click [Add to List >>](#). To remove an item, select it from the list and click [Remove from list](#).

[Add to list >>](#)   
[<< Remove from list](#)

☐ Allow job seeker to select more than one choice

Do you require a response to this question? ☒ Yes ☐ No

Do you have a preferred response for this question? ☒ Yes ☐ No

What is that preference?



- Additional fields for criminal history requirements and work-at-home availability. *OPC's 188339 & 149471.*
- Option to change skills on job order copy. *OPC 184339.*
- Option to save job order as a template. *OPC 208840.*
- Filter by multiple worksites on “Job Orders” tab. *OPC 193056.*
- Incomplete job orders now available from job order filter. *OPC 186871.*

The screenshot shows a 'Filter Criteria' dialog box with the following fields and options:

- Job Order Type:** Radio buttons for ☒ Internal Only, ☐ External Only, and ☐ Internal and External (complete only).
- Complete Status:** Radio buttons for ☒ Complete and ☐ Incomplete.
- Job Orders status:** A dropdown menu currently showing 'Open and available'.
- Associated Location/Work Site:** A dropdown menu with a blue highlight on 'Any Location/Worksite'. Other visible options are 'Stargate Command - 123 Cheynne Mountain Drive Pa' and 'Third Test Location - 1234 Any Road Clearwater FL, 3'.
- Keywords (e.g. Accountant):** A text input field.
- +Show Keyword Search Options**: A small text link.
- Dates:** Two dropdown menus, the first showing 'None Selected' and the second showing 'Anytime'.
- [ Filter | Reset Filter(s) ]**: Action buttons at the bottom.



- **Ability for employers to message individuals. *OPC 186890.***
- **Pre-set NAICS codes for Employer registration. *OPC 210801 v14.1.***
- **Add summary and detailed views on the Favorite Candidates tab. *OPC 186830.***
- **Addition of “Your Rating” link on Job Applicant tab (similar to the current Favorites Candidate tab). *OPC 186836.***
- **Addition of Resume keyword search options – exact wording, all of these words, one or more of these words. *OPC 129005.***

**Search Criteria - Job Seekers**

Job Seekers Who: ☒ Applied for a Posted Job ☐ Replied to a Previous Message

Job Order #:

[ Search ]

Your Rating: [Not Rated](#)

Save: [Save to Favorites](#)

☐ [Hide Keyword Search Options](#)

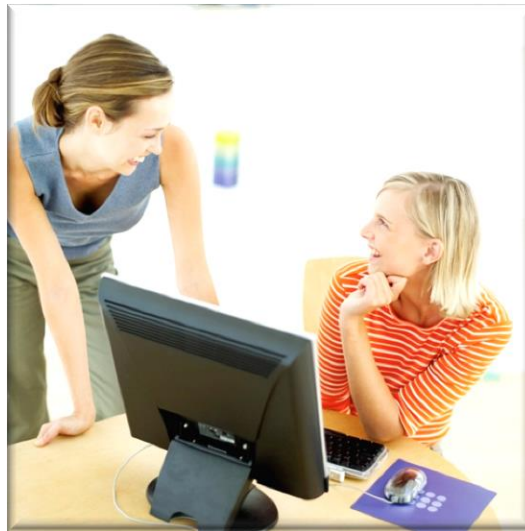
**Type of keyword search**

☒ Resumés containing this exact wording or phrase  
(Most focused search)

☐ Resumés containing all of these words  
(Broader search using AND in between words)

☐ Resumés containing one or more of these words  
(Broadest search using OR in between words)

# Staff Labor Exchange Enhancements




# Referrals Pending Review Enhancements

42

- Ranking of referral candidates by job order parameters. *OPC 192858.*
- Addition of skills match. *OPC 192858.*
- Allow job seekers to select resume for the referral. *OPC 192858.*
- Icons to identify if referral via phone or in person. *OPC 212256.*
- Filter for Veterans. *OPC 202388.*
- Added Not Qualified link with notification and reasons. *OPC 142492.*
- Addition of notifications on Refer. *OPC 188681.*
- Addition of an Audit Trail. *OPC 178293.*

To sort on any column, click a column title.

Job Number	Status	First Name	Last Name	SSN	Phone	Request Date	Veteran	Ranking	Action
 56	Open and available	Bon	Das	6666	(727) 551-1212	6/2/2013 3:14:33 PM	No	%	<a href="#">Resumé</a> <a href="#">Online Application</a> <a href="#">Background</a> <a href="#">Refer</a> <a href="#">Send Message</a> <a href="#">Employer Profiles</a> <a href="#">Case Notes</a> <a href="#">Not Qualified</a>

Page 1 Of 1 Rows 100

1 Records Found

SEARCH CRITERIA: Are you a veteran equals No

[Return to Job Order Options](#)

**Referral Type**

\* Please make a selection below on how to notify the users involved in this referral.

<input type="radio"/> Notification to Employer only	<input type="radio"/> Referral only with no notification
<input type="radio"/> Notification to Job Seeker only	<input type="radio"/> Referral with notification to Employer only
<input checked="" type="radio"/> Notification to both	<input type="radio"/> Referral with notification to Job Seeker only
	<input type="radio"/> Referral with notification to both

# Other Enhancements to Manage Labor Exchange 43

- **Addition of check all capability to mass referrals. *OPC 212154.***
- **Display spidered jobs for a specific registered employer. *OPC 78048.***
- **Send a job order via email to another staff member. *OPC 125489.***
- **Tracking of date, staff to Exclusion of internal jobs. *OPC 205789 v12.1.***
- **Addition of Reason for Blocking to External Job Exclusion. *OPC 205789 v12.1.***
- **Addition of keyword filter types to External Job Exclusion. *OPC 205789 v12.1.***

Excluded Employer Name	Staff Name	Date Added	Reason for Exclusion	Action
Nelson Engineering Company	GSI Staff	4/18/2013 3:40:55 PM	Testing More	<a href="#">View</a>   <a href="#">Delete</a>
pilot	bonnie dassing	4/15/2013 11:09:47 AM	testing	<a href="#">View</a>   <a href="#">Delete</a>

# General Enhancements



- **Addition of the test date to the WorkKeys data entry screen.**  
*OPC 194661.*
- **Performance and talent assessments have been added including to the searches.**  
*OPC 189013 v12.05.*
- **WorkKeys matches (to actual or occupation values) are shown on the detailed job listing and job details.** *OPC 214501.*
- **Employer can indicate required or preferred WorkKeys scores.**  
*OPC 214484 v12.05.*

Soft Skills Assessments - Performance

WorkKeys® Assessment	Percentile Rank: Approx percent at or below score	
<a href="#">Overall Performance</a>	25 out of 100	
<a href="#">Risk Reduction</a>	None Specified	
<a href="#">General Work Attitude</a>	None Specified	

Test Date  (mm/dd/yyyy) Today

[Reset All Performance Scores](#)



Your WorkKeys scores match or exceed the workplace skill levels typically required for Chefs and Head Cooks.

Does this position require or prefer applications to have a specific WorkKeys® score?

☒ Yes, requires ☐ Yes, prefers ☐ No

Using WorkKeys® test scores as a mandated part of your hiring process may require that you have completed the appropriate [WorkKeys® Job Profile](#) in order to meet government compliance requirements.

National Career Readiness Certificate Assessment

WorkKeys® Skill	WorkKeys® Skill Level						Action
	< 3	3	4	5	6	7	
<a href="#">Applied Mathematics</a>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<a href="#">Reset</a>
<a href="#">Reading for Information</a>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<a href="#">Reset</a>
<a href="#">Locating Information</a>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<a href="#">Reset</a>

National Career Readiness Certificate Level **GOLD**

[ [Reset All National Career Readiness Certificate Scores](#) ]

- **Display of TEGl notices to employers and job seekers. *OPC 203041 v12.05.***
- **Addition of ability to flag individual job orders that exclude individuals based on criminal history. *OPC 203043 v12.05.***
- **Add flag to external job orders that mention criminal history as part of nightly process. *OPC 203063 v14.1.***

Item	Default Setting
To enable or disable showing the TEGl notice at employer registration/initial login.	On Off
Employer verification - switch this option to On if you would like employers to be verified before posting job orders	On Off
Employer verification override - pre-verified employers will have the ability to post jobs, regardless of employer verification system setting	On Off
Employer auto verification - enable the auto verification of newly registered employers	On Off
Employer auto verification timeframe	
To enable or disable showing the TEGl notice to the job seeker on the job details page.	On Off



- Ability to mark messages as read. *OPC 213241 v12.05.*
- Ability to delete recipients in messages. *OPC 212672.*
- Ability for employers to send messages to individuals. *OPC 213561.*
- Ability to create a message from a case note. *OPC 187857.*

**Recipient Info**

\* Recipient Type: Individual ▼

\* Recipient(s): [Search for Recipients](#)

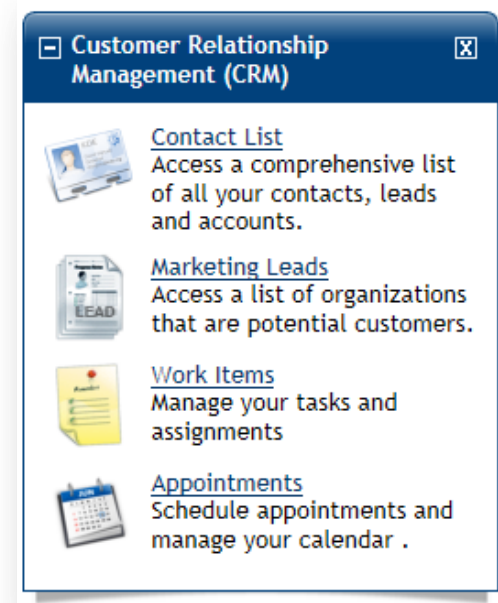
Recent Recipient(s): Ann Marie + A W + international zip + Keyla Quintero +

\* Selected Recipient(s): Ann Marie ✗ international zip ✗

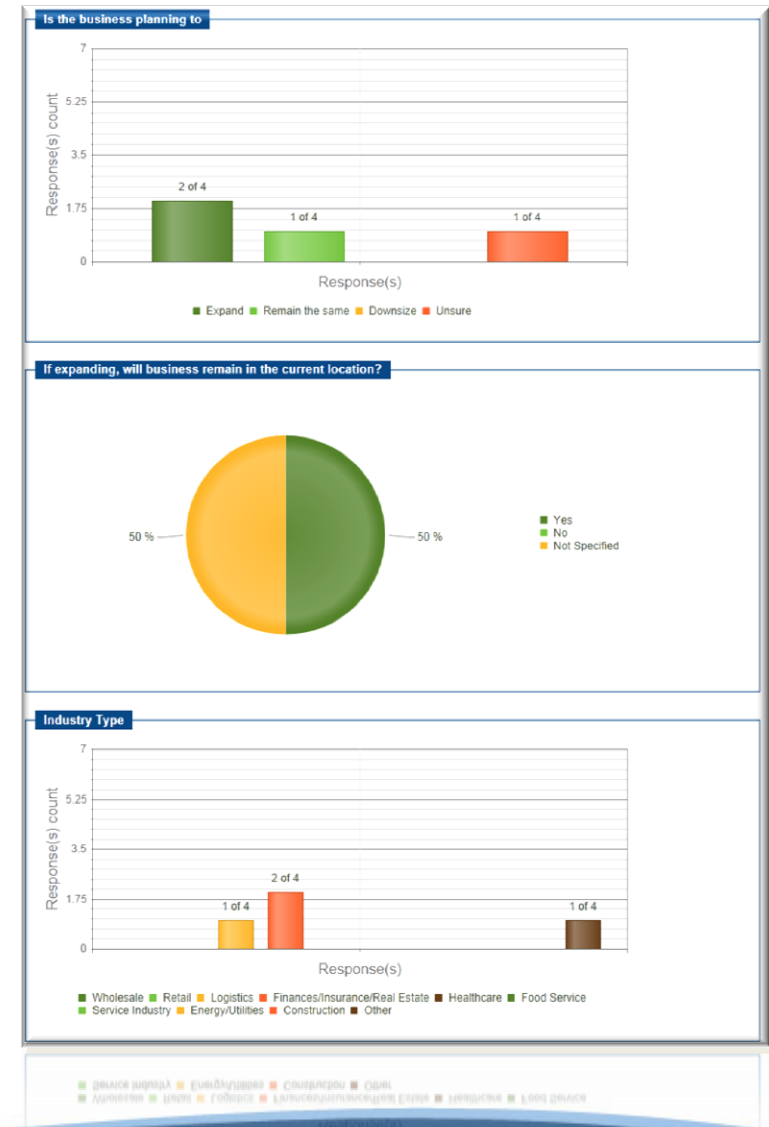
# Introducing the New Customer Relationship Management Module (CRM)



- **Ability to add marketing leads. *OPC 213226.***
- **Ability to convert external (spidered) employers to marketing leads. *OPC 222167.***
- **Full Contact Management and tracking. *OPC 213226.***
- **Accounts Management with four account types – Marketing, IWT, Recruiting, and Benefits. *OPC 213226.***
- **Integration of Work Items including transfer between team members, reminders, and notes. *OPC 213318.***
- **Schedule appointments and manage calendar. *OPC 215719.***



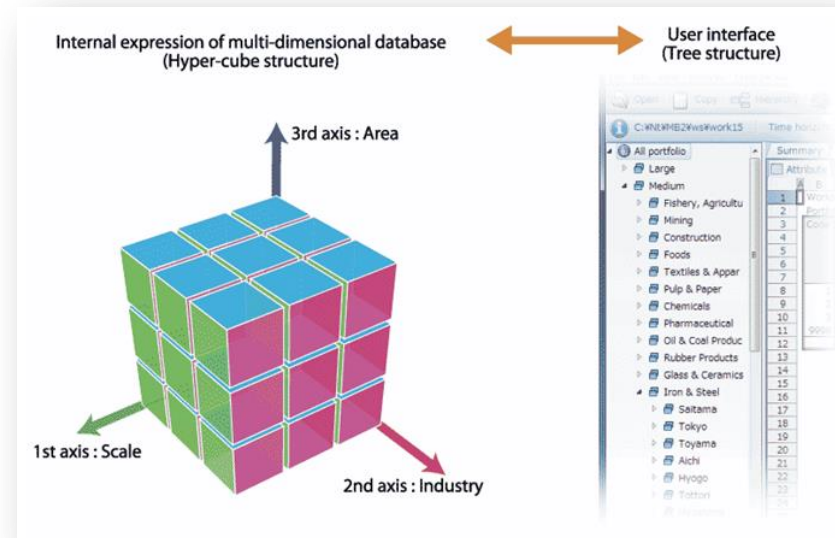
- Surveys can be created by staff on-the-fly. *OPC 222964.*
- Multiple surveys can be created for any client. *OPC 222964.*
- Surveys can be created for individuals, employers, providers, and staff. *OPC 225783.*
- Surveys can be sent via the message center and e-mail to any combination of user types. *OPC 225783.*



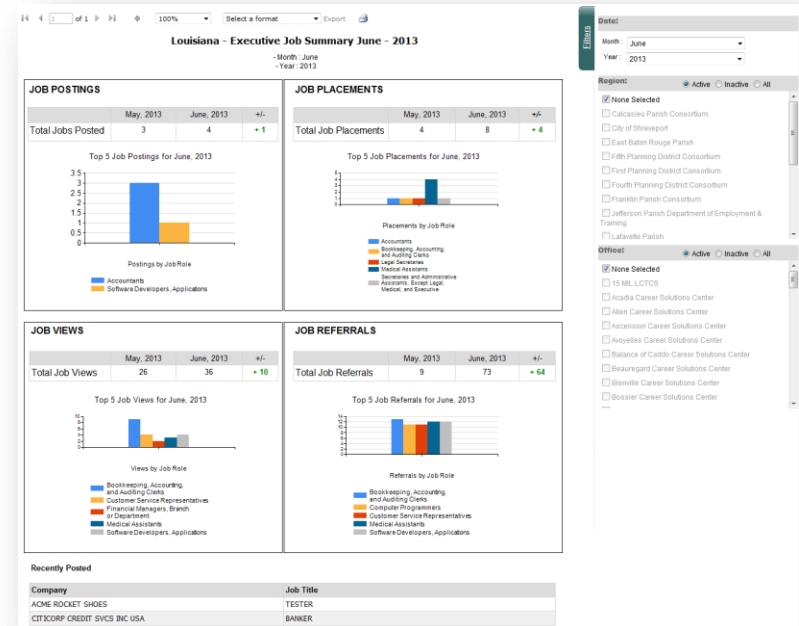
# Enhancements to Reports and Alerts



- **Ad Hoc Query of Data Warehouse (OLAP). OPC 192742.**
- **Addition of links to details on Master Summary Reports. OPC 51320.**
- **Addition of help text bubbles to reports. OPC 215294.**
- **New Training Reports Category - List, by Grant, by Office, by Provider, by Region, by Staff Assigned, Pell Grant Recipients, ALISON Training Tracking Report. OPC 209709 & 212155.**
- **New Customer Relations Management Reports Category. OPC 218169.**



- **New Executive Reports Category**  
- Employment Services, Facilitated Services, Job Summary, Strategic Services, and Job Placements. *OPC 208109, 208106, 198605, 208108 & 204322.*
- **Additional Dashboard Reports –**  
Participants Employed, Facilitated Services, Strategic Services. *OPC's 208106 & 208108.*
- **Activity – by Grant.** *OPC's 145218, 198785 & 198512.*
- **Case Notes – Employer and Provider.** *OPC 189017.*
- **Case Management – TAA Follow Up.** *OPC 183014.*

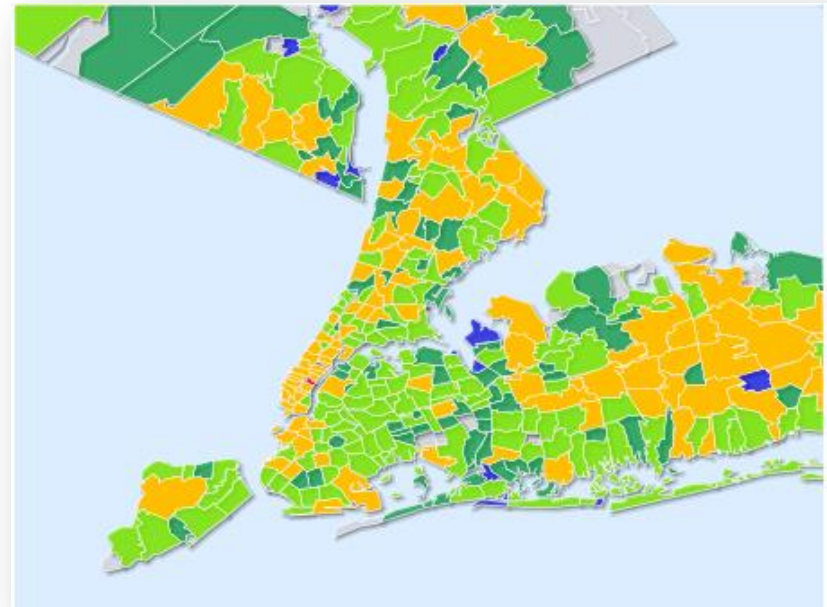




- **Staff Referrals – Additional fields, creator of referral. *OPC 150393.***
- **EEO Report – Addition of Standard Deviation. *OPC 116543.***
- **Case Load Report – Addition of Veteran filter. *OPC 179891.***
- **Budget Report – Addition of Office, Username & Activity Code fields. *OPC 184495.***
- **Basic Management Report – Addition of Available Balance and Case Manager fields. *OPC 187889.***
- **Dislocated Worker Layoff Date Report – Addition of county and zip. *OPC 187796.***

- **Literacy and Numeracy My Alert** – Alerts staff when an out of school basic skills deficient youth on their case load is approaching 60 days past their first youth service and do not have a pre test score recorded. *OPC 198911.*
- **Literacy and Numeracy Post Test My Alert** - Alerts staff when school basic skills deficient youth on their case load is approaching the anniversary date for their first youth service and does not have a post test score recorded. *OPC 198910.*
- **TAA Training My Alert** - Alerts staff when a training benchmark is due for individual in their case load. *OPC 211686 v12.05.*
- **Farm Worker Registration System Alert** – Notifies staff when a "Seasonal Farm Worker", "Migrant Farm Worker" or "Migrant Food Processing Worker" registers in the system. *OPC 207652.*

- **Additional job web sites added.**
- **Introducing continuous pushes of jobs. Aiming for 1 hour or less delay between posting and appearance on the site.**
- **Extraction of tools and technology from jobs.**
- **Advances in employer name standardization.**
- **Addition of social media jobs to spidered jobs.**
- **Introduction of multiple, NAICS, O\*NET and Source.**



- **New Advertised Tools and Technology Section in the Occupation, Area and Industry Profiles. *OPC 211067.***
- **New Advertised Skills Section in the Occupation, Area and Industry Profiles. *OPC 211067.***
- **New Advertised Credentials Section in the Occupation, Area and Industry Profiles. *OPC 211067.***
- **New Education Program Profile. *OPC 232191.***

Rank	Advertised Tools and Technology Group	Advertised Tools and Technology	Job Openings ▼
1	Analytical or Scientific Software	S-PLUS	44
2	Spreadsheet Software	Microsoft Excel	16
3	Office Suite Software	Microsoft Office	14
4	Object or Component Oriented Development Software	Objective-C	10
5	Object or Component Oriented Development Software	.NET	8

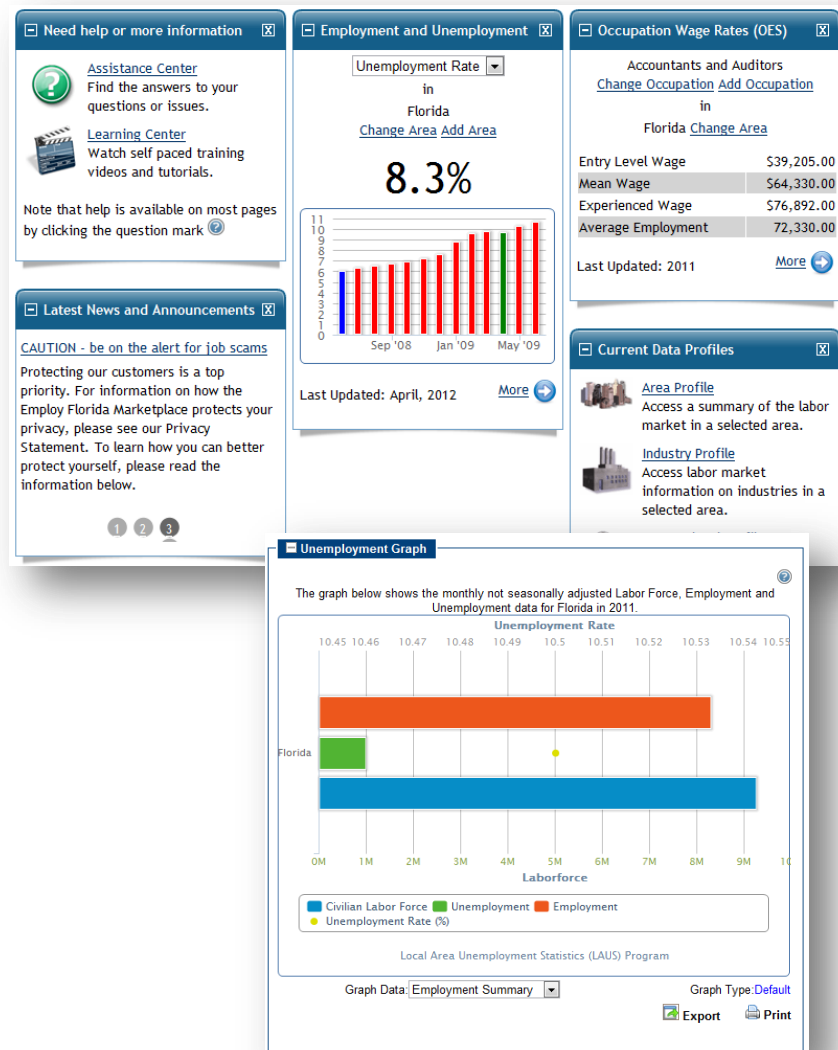
Rank	Advertised Skill Group	Advertised Detailed Skill	Job Openings ▼
1	Bookkeeper Skills	Journal entries	69
2	Accountant Skills	Gaap	56
3	Chief Financial Officer Skills	Financial reporting	52
4	Cashier Skills	Have communication skills	47
5	Bookkeeper Skills	Accounts payable	42
6	Truck Driving Skills	D.o.t. qualifications	39

Rank	Advertised Certification Group	Advertised Detailed Certification	Job Openings ▼
1	Certified Public Accountant	CPA	69
2	Certified Legal Assistant	CLA	16
3	Phlebotomy Technician Certification	CPT	5
4	Certified Internal Auditor	CIA	2
5	Certified Medical Assistant	CMA	2
6	Certified Purchasing Professional	CPP	2
7	Emergency Medical Responder	EMR	1
8	Fellow of the Society of Actuaries	FSA	1
9	Medication Assistant-Certified	MA-C	1
10	Personal Financial Specialist	PFS	1

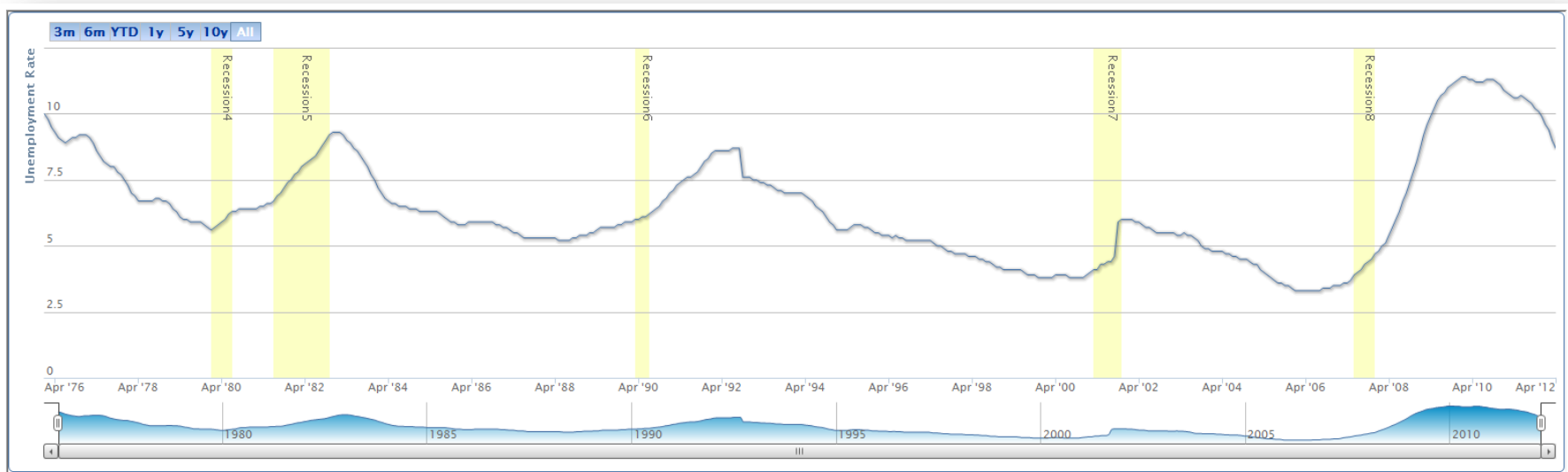
# Enhancements for LMI Analyst Users



- **New Analyzer sessions. *OPC 187459.***
- **My LMI Homepage / Dashboard (Configurable Widgets). *OPC 114941.***
- **LMI Services Preview. *OPC 114941.***
- **New Spanish version. *OPC 195324.***
- **Upgrade to O\*NET Version 17. *OPC 198589.***
- **Additional Data Sessions (Census ACS, Current Population Survey, non-WID BLS, American Survey of Manufacturing, County/Zip Business Patterns). *OPC 181002 v14.1.***



- Enhanced data selection tools. *OPC 187459.*
- Fully-configurable occupation, area and industry profiles. *OPC 217103 v12.1.*
- New FAQ sessions. *OPC 187499 v12.1.*
- Improved select by map. *OPC 202819.*
- Improved graphing and visualization tools. *OPC 187458.*





# Enhancements to Fund Tracking and Provider Management



- **Addition of approved stamp to the final IFT voucher. *OPC 148819.***
- **Addition of multiple remittance addresses. *OPC 176904.***
- **Display of voucher balance. *OPC 200885.***
- **Addition of filter capability to Manage Provider Payments and Budget Planning/Vouchers. *OPC 151363 & 177651.***
- **Addition of ability to expand all/collapse all on the Budget Planning Tab in enrollment. *OPC 184326.***
- **Improved Eligible Training Provider reapplication process. *OPC 128857.***
- **Improved Provider Registration allowing multiple accounts. *OPC 155054.***

# Enhancements for Administrators



- **Ability to clone set of permissions. *OPC 82063 v12.05.***
- **Creation of additional maintenance pages for data. *OPC 212718 & 212719.***
- **Add an advanced search for staff accounts (includes e-mail). *OPC 113319 & 211042.***
- **Add tabbed interface when setting up staff (*OPC 199199 v14.1*), tabs include:**
  - **Preferences & Digital Signature**
  - **Navigation Preferences**
  - **Privileges**

**Search for a Staff Member**

Username (Sign-in Name)	<input type="text"/>
User Identifier	<input type="text"/>
System ID	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Group	None Selected <input type="button" value="v"/>
Agency	None Selected <input type="button" value="v"/>
Office Location	None Selected <input type="button" value="v"/>
Email	<input type="text"/>
Station Desk	<input type="text"/>
Region	Any <input type="button" value="v"/>
Status	<input checked="" type="radio"/> Active <input type="radio"/> Inactive
Future Deactivation Date	From <input type="text" value="mm/dd/yyyy"/> <input type="button" value="c"/> To <input type="text" value="mm/dd/yyyy"/> <input type="button" value="c"/>

**Privilege Search Options**

Privilege and Setting	<input checked="" type="checkbox"/> Job Candidate Follow Up : Yes <input checked="" type="checkbox"/> Individual Case Notes Restriction : Office
Privilege Category	Manage Communications <input type="button" value="v"/>
Privilege	Appointments <input type="button" value="v"/>
Privilege Setting	No <input type="button" value="v"/>

# Enhancements to the Administration System - Continued

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- Ability to select high and low privileges for staff. *OPC 208732 v14.1.*
- New privileges for communications and case notes. *OPC 199246 & 156695.*
- Mass assigned offices - transfer staff. *OPC 187747.*
- Search function for TAA petitions. *OPC 210097.*

[- Hide Filter Criteria](#)

Filter Criteria	
Petition Number	<input type="text" value="21"/>
Company Name	<input type="text" value="Geographic Solutions"/>
Decision Date	From <input type="text" value="mm/dd/yyyy"/> To <input type="text" value="mm/dd/yyyy"/>
Impact Date	From <input type="text" value="mm/dd/yyyy"/> To <input type="text" value="mm/dd/yyyy"/>
Expiration Date	From <input type="text" value="mm/dd/yyyy"/> To <input type="text" value="mm/dd/yyyy"/>
City	<input type="text" value="Palm Harbor"/>
State	<input type="text"/>
Zip code	<input type="text"/>
Status	<input checked="" type="radio"/> All <input type="radio"/> Active <input type="radio"/> Inactive
<a href="#">[ Apply Filter ]</a> <a href="#">[ Reset Filter ]</a>	

TAA Petition Number	Company Name	City	State	Zip	Employer Contact	Inactive	Action
ABC1234567	ABC Company	Clearwater	FL	33755	Mike Willis	Yes	<a href="#">Edit</a>
81123	Sanders Products	Columbia	SC	29201	sanders	No	<a href="#">Edit</a>
68212	Brown Ellis Incorporated	Tampa	FL	34658	Jeremy Baker	No	<a href="#">Edit</a>
70252	Springs Industries	Greenville, SC	SC	29358	Kelly Phillips	No	<a href="#">Edit</a>
80111	Springs Industries	Columbia	SC	29201	Brent Kepler	No	<a href="#">Edit</a>

[Add New TAA Petition](#)

# Enhancements to REX



- **Occupation Relevance – Desired Occupation and Occupational Experience (exact and related occupations).**
- **Location Relevance – Desired location and residential address.**
- **Education Relevance – Highest education level.**
- **Work Experience – Months of experience.**
- **Salary Threshold – Desired salary and highest obtained salary.**
- ***OPC 181261.***

[Show Work Search Analysis Criteria](#)

**Occupation Relevance**

Primary Desired Occupation: Computer Programmers (24 months experience)  
Secondary Desired Occupation: Accountants  
Other occupational experience in employment history: Atmospheric and Space Scientists (48 months experience), Management Analysts (21 months experience), Biologists (21 months experience), Historians (21 months experience), Sales Managers (24 months experience)

Job Status:

✓ Occupation Threshold  
Desired Occupation - Job is Exact Match: 70% of jobs viewed.  
74% (60 out of 81) of jobs viewed matched the individual's primary or secondary desired occupation.

✓ Occupation Threshold  
Desired Occupation - Job is Exact Match or Related: 70% of jobs viewed.  
85% (69 out of 81) of jobs viewed are related to or matches the individual's primary or secondary desired occupation.

✓ Occupation Threshold  
Occupational Experience - Job is Exact Match: 70% of jobs viewed.  
74% (60 out of 81) of jobs viewed match the individual's occupation experience.

✓ Occupation Threshold  
Occupational Experience - Job is Exact Match or Related: 70% of jobs viewed.  
84% (68 out of 81) of jobs viewed are related to or matches the individual's occupation experience.

**Location Relevance**

Desired Location: Pinellas County  
Residential Address:

✓ Location Threshold  
Desired Location - Job is Within Location: 50% of jobs viewed.  
78% (63 out of 81) of jobs viewed were in the individual's desired location.

✓ Location Threshold  
Residential Address - Job is Within 100 Miles: 50% of jobs viewed.  
86% (70 out of 81) of jobs viewed were within 100 miles of the individual's home street address.

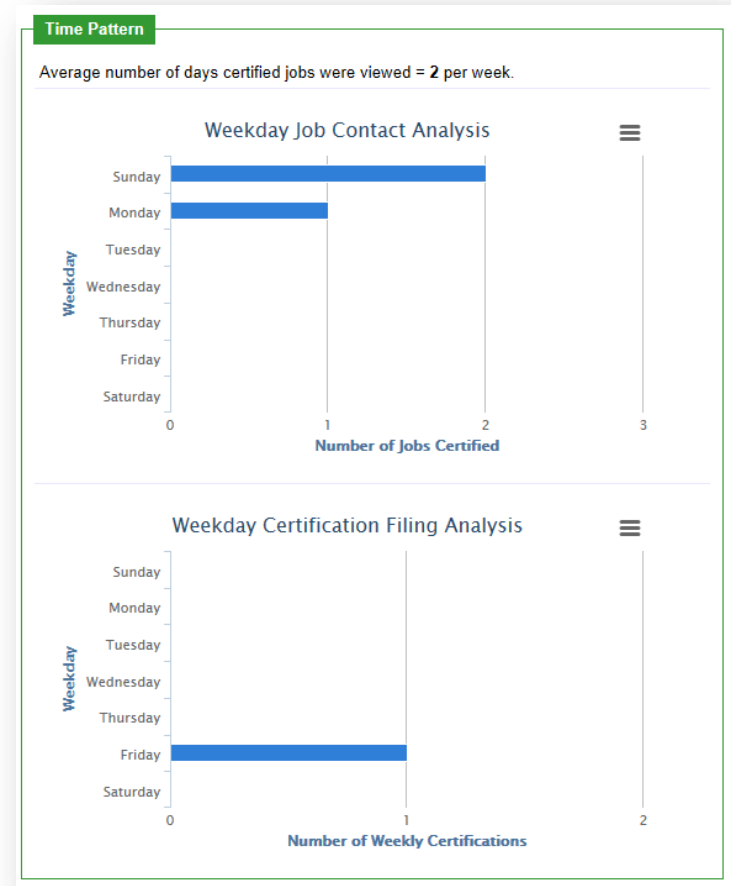
**Education Relevance**

Highest Education Level: Master's Degree

✗ Education Threshold  
Highest Education Level - Job is Match or Lower: 75% of jobs viewed.  
In 20% (16 out of 81) of jobs viewed (that indicated an education requirement) the individual's highest education level was equal or greater than the requirement.



- **Jobs Certified** – Average number of jobs certified per week, maximum and minimum number of jobs certified for a given week, jobs certified by job status.
- **Earnings** – Number of jobs that indicated earnings and total amount of earnings.
- **Time Pattern** – Graph showing the days jobs were certified and average number of days certified.
- **Location Pattern** – Location of individual at certification using IP address.
- **Details** – Details of each certification week filed.
- **OPC 208857.**



- **Weekly Certification iPhone App. *OPC 219975.***
- **Addition of bread crumbs to weekly certification. *OPC 220976.***
- **Improved work search verification. *OPC 218446.***
- **Additional explanation and sign off screens. *OPC 210141.***

Weekly Certification Filing Process

Explanation Eligibility Job Contacts Employment Certification Complete

For help click the question mark icon.

**Eligibility Review Questions**

During the week beginning Sunday, January 06, 2013 and ending Saturday, January 12, 2013:

- Did you work or earn money? ☐ Yes ☒ No
- Did you refuse any job offers? ☐ Yes ☒ No
- Did you begin receiving a veteran's administration allowance, an employer pension or any other pension (excluding Social Security benefits) during this week? ☐ Yes ☒ No
- Were you able and available to work each day? ☒ Yes ☐ No
- Did you begin attending school or a training program during this week? ☐ Yes ☒ No
- Did you receive or apply for workers' compensation during this week? ☐ Yes ☒ No
- Did you receive a vacation or severance payment during the week? ☐ Yes ☒ No
- Did you receive a bonus payment during this week, excluding any incentive payments or safety awards? ☐ Yes ☒ No
- Did you receive any holiday pay during this week? ☐ Yes ☒ No

<< Back Next >>

<< Back Next >>

• Did you receive any holiday pay during this week? ☐ Yes ☒ No

• Did you receive a bonus payment during this week, excluding any incentive payments or safety awards? ☐ Yes ☒ No

• Did you receive a vacation or severance payment during the week? ☐ Yes ☒ No

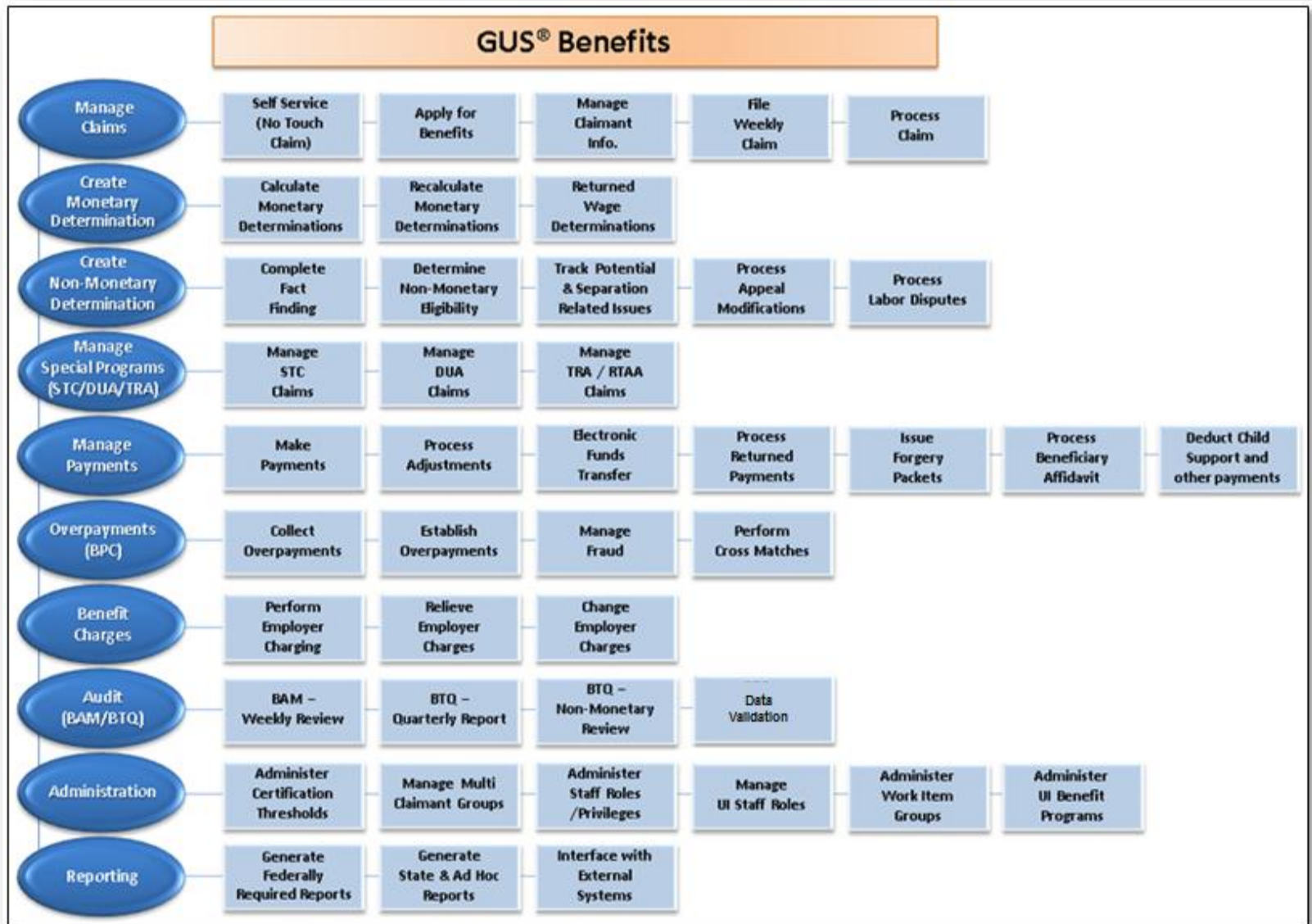
• Did you receive or apply for workers' compensation during this week? ☐ Yes ☒ No

# Enhancements to GUS



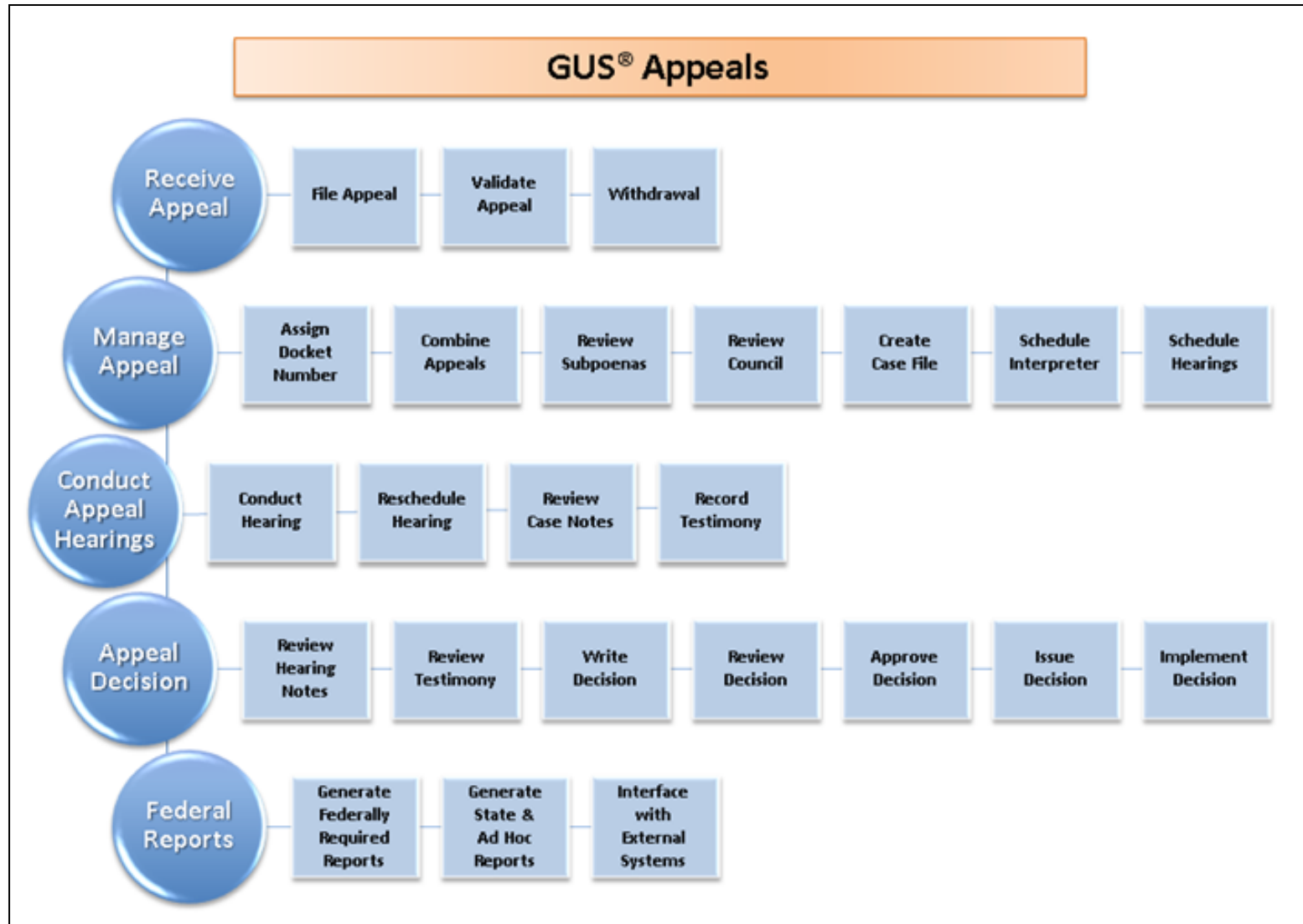
# GUS Benefits Module Components

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# GUS Appeals Module Components

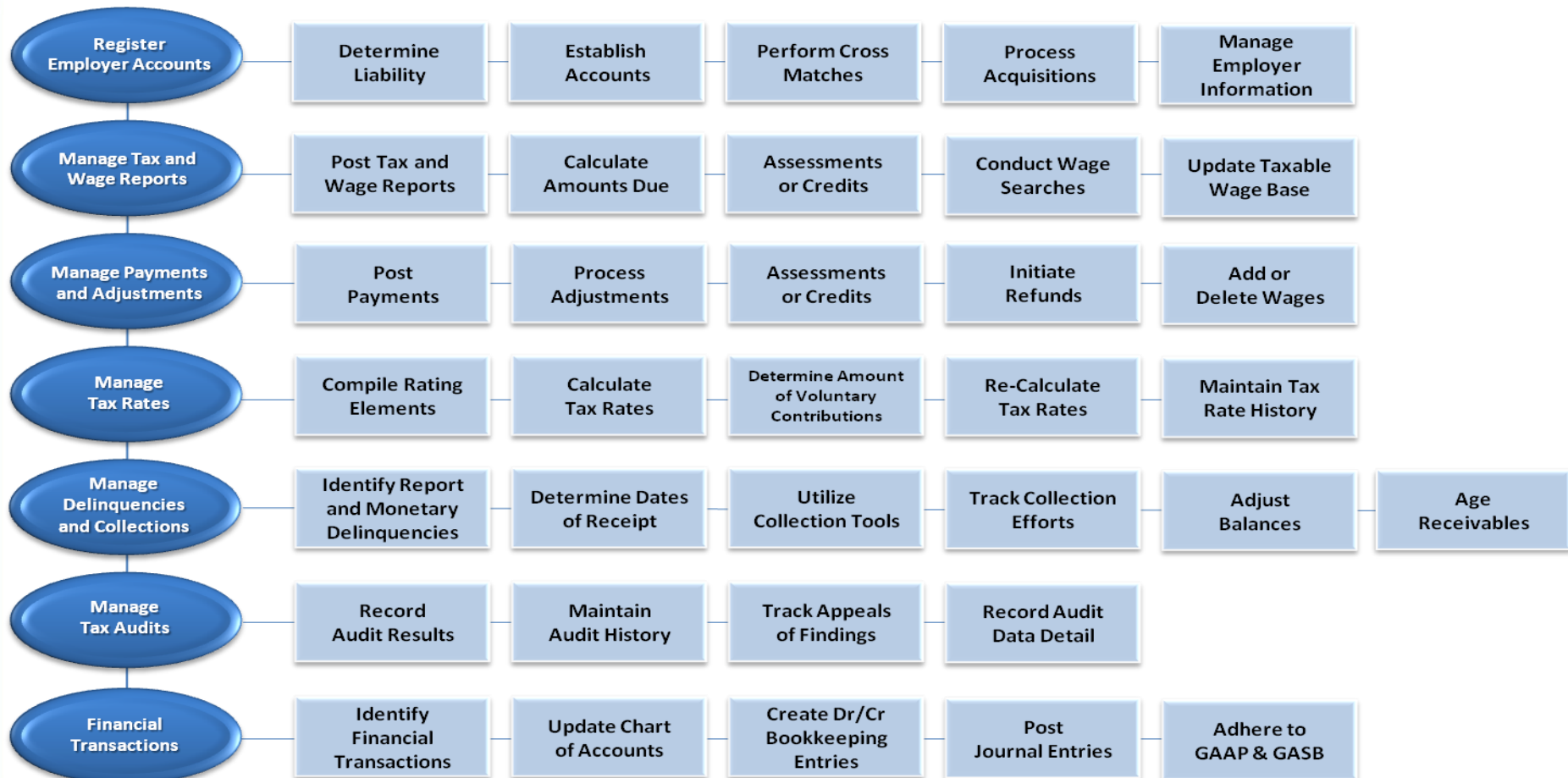
72



# Tax Functions – Employer Specific

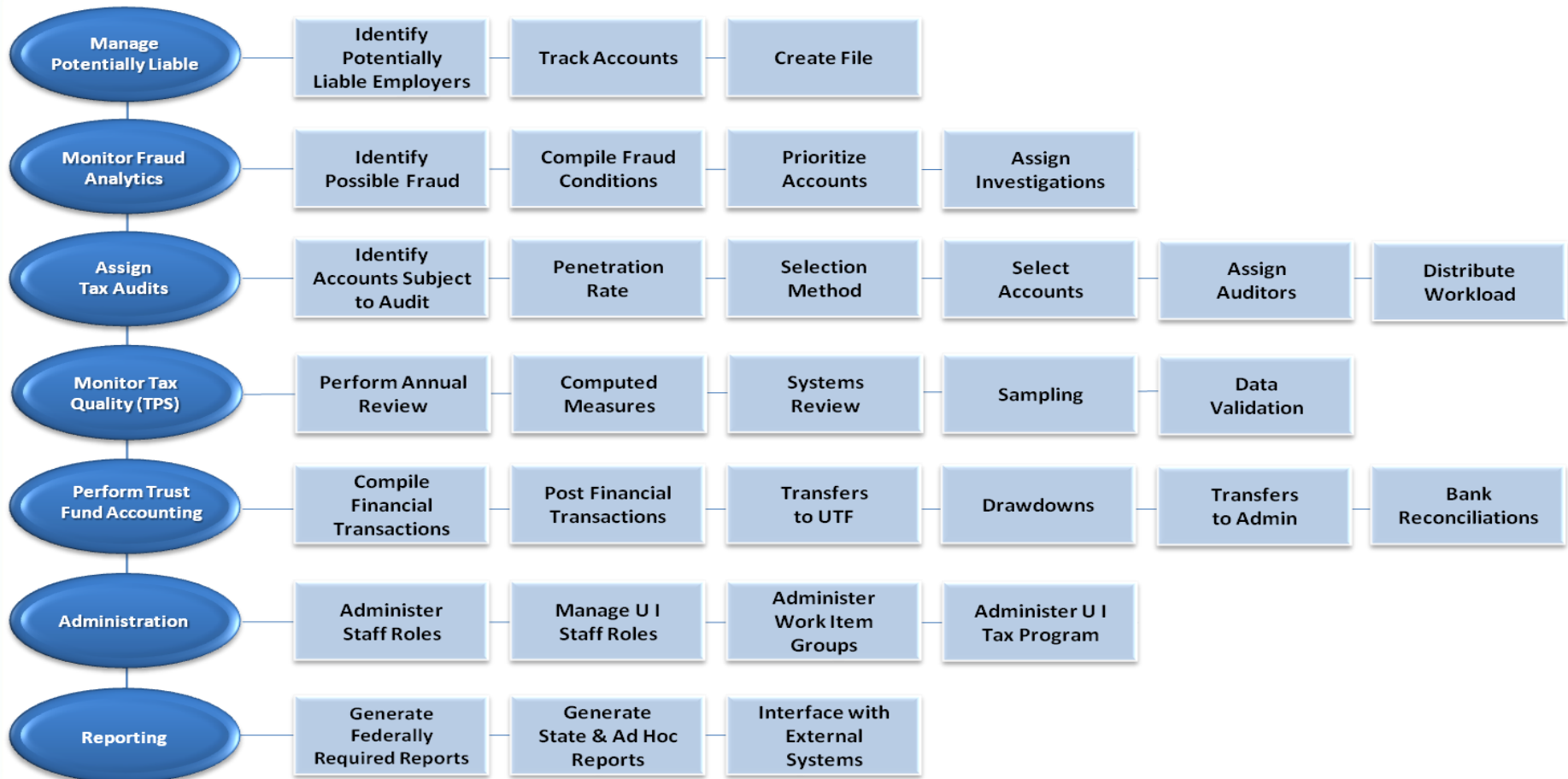
73

## GUS® Tax Module





## GUS® Tax Module





- **Version 14.0 Will begin rollouts in October 2013.**
- **Contact your project manager for the rollout schedule for your site.**
- **Please note that this list is subject to change prior to rollout and that the availability of specific features will be dependent on the modules that a client has purchased.**



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